



DULVERTON
GATEWAY TO EXMOOR

www.dulvertontowncouncil.co.uk

The Clerk
Dulverton Town Council
The Council Office
2A Lady Street, Dulverton
Somerset TA22 9BZ

clerk@dulvertontowncouncil.co.uk
Telephone: 01398 324561

Schedule of

Assets

January 2019

Reviewed: 4th December 2020
Reviewed: 9th December 2021
Amended: 7th April 2022

1. Introduction

This register is intended to provide a record of the assets owned by Dulverton Town Council.

The Town of Dulverton is situated on the southern edge of Exmoor National Park, with approximately 1,165 registered Electors.

This Council rents two offices, which are open to the public on Tuesdays from 10.00 am until 12.00 noon, and Thursdays from 3.00pm until 5.00pm. Most administrative duties are carried out in the office by the Clerk and Administrative Assistant.

2. Relevant Addresses

Chairman: Mrs Christine Dubery
Exchange Cottage
Dulverton TA22 9BX
Tel: 01398 322912

Office: 2A Lady Street
Dulverton
TA22 9BX
Tel: 01398 324561
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Clerk: Miss A. Rose
Rick Park
Lower Coombe
Coleford
Devon EX17 5BY
Tel: 01363 85328

3. Insurance Company

BHIB Councils Insurance

Policy Number: LC001337

Renewal Date: 1st June 2022

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<u>Description</u>	<u>Identification</u>	<u>Comments</u>	<u>Value</u>
<u>1.0 Sports Field</u> Located in Milhams Lane	Deeds Approximately 2.44 hectares	Deeds held by:- Risdon Hosegood Solicitors Managed by The Sports Field Management Committee	Nil
<u>1.1 Sports Field Pavilion</u> Situating on the Sports Field, Milhams Lane	Deeds	Deeds held by:- Risdon Hosegood Solicitors Managed, maintained and insured by the Sports Field Management Committee	£114,000
<u>1.2 Sports Field Shed 1</u> Situating on the Sports Field, Milhams Lane		Managed, maintained and insured by DTC Used to store grounds maintenance equipment.	
<u>1.3 Sports Field Shed 2</u> Situating on the Sports Field, Milhams Lane		Managed, maintained and insured by DTC Used to store events maintenance equipment.	£3,400
<u>1.4 Tennis Courts</u> Located next to the Sports Field, Milhams Lane		Managed and maintained by the Tennis Club. Insured by the Sports Field Management Committee.	£12,000
<u>1.5 Sports Field Flood Lights</u>		Maintained by the Sports Field Management Committee	£9,000
<u>2.0 Recreation Ground</u> Located at Kings Corner 4466	Deeds Approximately 0.04 hectares	Deeds held by:- Risdon Hosegood Solicitors Managed by the Grounds Committee	Nil

<p>2.1 Play Equipment Located in the Kings Corner Recreation Ground :-</p> <ul style="list-style-type: none"> ➤ Swings, seesaw, rocking horse. ➤ Slide ➤ Slide 4.4M stainless steel ➤ 8' swing with s/surfacing. ➤ Ellesmere steel play unit. ➤ Overton steel play unit. ➤ Double flat swing with anti-wrap bars. ➤ Steel ball cone. ➤ 6 segmented meeting shelter with benches and octagonal table. ➤ High cone climber 		<p>Inspected weekly internally.</p> <p>Inspected annually externally</p>	<p>£8,266.32</p> <p>£6,200.55</p> <p>£2,536.05</p> <p>£1,505.31</p> <p>£6,655.79</p> <p>£3,363.86</p> <p>£1,249.77</p> <p>£3,916.81</p> <p>£5,925.22</p> <p>£6,276.00</p> <hr/> <p>£45,895.68</p>
<p>3.0 Barnsclose Play Area Located at the rear of Amory Road Estate</p>	<p>Deeds</p> <p>Approximately 0.39 hectares</p>	<p>Deeds held by:- Risdon Hosegood Solicitors</p> <p>Managed by the Grounds Committee</p>	<p>Nil</p>
<p>3.1 Play Equipment Located in Barnsclose:-</p> <ul style="list-style-type: none"> ➤ Burma Bridge ➤ Sloping Balance Weave ➤ Horse Ride See Saw ➤ Slope Beam ➤ Zip Wire ➤ Basket Swing ➤ Frame Net Climber ➤ Log Roll (High) ➤ Log Roll (Low) ➤ Cross Rope ➤ Log Rope ➤ Wobble Bridge ➤ Drop Rope Traverse 		<p>Inspected weekly internally.</p> <p>Inspected annually externally</p>	<p>£464.00</p> <p>£221.00</p> <p>£956.00</p> <p>£292.</p> <p>£3,710.</p> <p>£1,341.00</p> <p>£1,333.00</p> <p>£399.00</p> <p>£242.00</p> <p>£280.00</p> <p>£598.00</p> <p>£482.00</p> <p>£375.00</p> <hr/> <p>£10,693</p>

<u>4.0 Cemetery</u> Located in Jury Road	Deeds Approximately 0.40 hectares	Deeds held by:- Risdon Hosegood Solicitors Bank Chambers Dulverton Tel: Managed by the Grounds Committee	Nil
<u>4.1 Cemetery Store Shed</u> Located at the rear of the cemetery, Jury Road.	Deeds	Deeds held by:- Risdon Hosegood Solicitors Managed and maintained the by the Grounds Committee. Overall condition of building is good with no immediate repairs or maintenance work proposed.	£41,338
<u>5.0 Abbots Way Pond</u>		Asset transfer from the Collyns Trust Managed by the Grounds Committee	Nil
<u>6.0 Exmoor Lawns</u> Located adjacent to the River Barle, in front of ENPA headquarters.	Deeds	Deeds held by:- Risdon Hosegood Solicitors Managed by the Grounds Committee	Nil
<u>7.0 Lion Stables</u> <u>Public Toilet Facilities</u> High Street Dulverton TA22 9DJ	Deeds	Deeds held by:- Risdon Hosegood Solicitors Managed and maintained the by the Town Management Committee. Overall condition of building is good with no immediate repairs or maintenance work proposed.	£45,000
<u>8.0 Bus Shelter</u> Located on Jury Road	Deeds	Deeds held by:- Risdon Hosegood Solicitors Repainted November 2020.	£6,200
<u>9.0 Lorna Doone Statue</u> Situated outside Exmoor House			£14,432
<u>10.0 War Memorial</u> Located along Kemps Way.		Lease Agreement exists between DTC and S.C.C. regarding the land on which the memorial is situated.	£11,466.98

<u>11.0 Town Benches</u> Located at:- Kings Corner Union Street Lorna Doone Fire Station		Last refurbished in 2013. See schedule for further details.	NIL
<u>12.0 Dog Bins (3) + Notice Boards (1)</u>			
<u>13.0 Grounds Machinery</u> <u>Bobcat</u> <u>Wessex Roller Mower</u> <u>Iseki</u> <u>Toro 22280 Proline Rotary Mower</u> <u>Toro 22280 Proline Rotary Mower</u> <u>Hand Mowers & Equip.</u>	Reg: WJ16 UNL Reg: WJ16 UMU Various – details held in register	Insured by NFU Mutual Policy No: 005X5953555/ NO3 Renewal date 4 th May 2017 Insured by NFU Mutual Policy No: 005X5953555/ NO3 Renewal date 4 th May 2017 Used and stored in the All Saints Church Yard Purchased – Nov. 2020. Used and stored in the cemetery.	£23,196 £875 £875

<u>14.0 Office Equipment</u>			
Fire Vault	Securikey	Situated in the second office.	NIL
Office Contents including: Laminator	Rexel LV25OHS		NIL
Laptop personal computer	Samsung	}	
Laptop personal computer	Toshiba Satelite Pro R50 – B 12X Black	} }For use in the office }and at the home if }necessary of the } }Clerk/ Administrative }Assistant. } }	
Laptop personal computer	HP	}	
Photocopier	Sharp Copier MX2700N	Located in the office. Leased - Financed by PEAC Insured by AON	£1,000
<u>15.0 Events Equipment</u>			
Gazebos X 1		Stored in the Sports Field Shed No. 2 Purchased new - 2022	£4,345.00
Marquees X 2		Purchased second hand- 2022	£500.00
Lighting Equipment		Purchased second hand- 2022	£2,000.00
Sound Equipment		Purchased second hand - 2022	£2,000.00
Staging		Part purchased second hand & gifted - 2022	£900.00
Trolley		Purchased second hand - 2022	£100.00
Chairs		Purchased second hand - 2022	£20.00