



# Schedule of

  

# Assets

January 2019

Reviewed: 4<sup>th</sup> December 2020  
Reviewed: 9<sup>th</sup> December 2021  
Amended: 7<sup>th</sup> April 2022  
Reviewed: 8<sup>th</sup> February 2023  
Reviewed: 8<sup>th</sup> February 2023  
Reviewed: 7<sup>th</sup> May 2024

## **1. Introduction**

This register is intended to provide a record of the assets owned by Dulverton Town Council.

The Town of Dulverton is situated on the southern edge of Exmoor National Park, with approximately 1,165 registered Electors.

This Council rents two offices, which are open to the public on Tuesdays from 10.00 am until 12.00 noon, and Thursdays from 3.00pm until 5.00pm. Most administrative duties are carried out in the office by the Clerk and Administrative Assistant.

## **2. Relevant Addresses**

Chairman: Mrs Christine Dubery  
Exchange Cottage  
Dulverton TA22 9BX  
Tel: 01398 322912

Office: 2A Lady Street  
Dulverton  
TA22 9BX  
Tel: 01398 324561  
clerk@dulvertontowncouncil.co.uk  
www.dulvertontowncouncil.co.uk

Clerk: Miss A. Rose  
Rick Park  
Lower Coombe  
Coleford  
Devon EX17 5BY  
Tel: 01363 85328

## **3. Insurance Company**

BHIB Councils Insurance

Policy Number: LC001337

Renewal Date: 1<sup>st</sup> June 2024

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<u>No.</u>	<u>Description</u>	<u>Identification</u>	<u>Comments</u>	<u>Value</u>
1.0	<b><u>Sports Field</u></b> Located in Milhams Lane	Deeds  Approximately 2.44 hectares	Deeds held by:- Risdon Hosegood Solicitors  Managed by The Sports Field Management Committee	Nil
1.1	<b><u>Sports Field Pavilion</u></b> Situated on the Sports Field, Milhams Lane	Deeds	Deeds held by:- Risdon Hosegood Solicitors  Managed, maintained and insured by the Sports Field Management Committee	£114,000
1.2	<b><u>Sports Field Shed 1</u></b> Situated on the Sports Field, Milhams Lane		Managed, maintained and insured by DTC Used to store grounds maintenance equipment.	
1.3	<b><u>Sports Field Shed 2</u></b> Situated on the Sports Field, Milhams Lane		Managed, maintained and insured by DTC Used to store events maintenance equipment.	£3,400
1.4	<b><u>Tennis Courts</u></b> Located next to the Sports Field, Milhams Lane		Managed and maintained by the Tennis Club. Insured by the Sports Field Management Committee.	£12,000
1.5	<b><u>Sports Field Flood Lights</u></b>		Maintained by the Sports Field Management Committee	£9,000

<u>No.</u>	<u>Description</u>	<u>Identification</u>	<u>Comments</u>	<u>Value</u>
2.0	<b>Recreation Ground</b> Located at Kings Corner 4466	Deeds Approximately 0.04 hectares	Deeds held by:- Risdon Hosegood Solicitors  Managed by the Grounds Committee	Nil

2.1	<p><b><u>Play Equipment</u></b>          Located in the Kings          Corner Recreation          Ground :-</p> <ul style="list-style-type: none"> <li>➤ Swings, seesaw, rocking horse.</li> <li>➤ Slide</li> <li>➤ Slide 4.4M stainless steel</li> <li>➤ 8' swing with s/surfacing.</li> <li>➤ Ellesmere steel play unit.</li> <li>➤ Overton steel play unit.</li> <li>➤ Double flat swing with anti-wrap bars.</li> <li>➤ Steel ball cone.</li> <li>➤ 6 segmented meeting shelter with benches and octagonal table.</li> <li>➤ High cone climber</li> </ul>		Inspected weekly internally.  Inspected annually externally	<p>£8,266.32</p> <p>£6,200.55</p> <p>£2,536.05</p> <p>£1,505.31</p> <p>£6,655.79</p> <p>£3,363.86</p> <p>£1,249.77</p> <p>£3,916.81</p> <p>£5,925.22</p> <p>£6,276.00</p> <hr/> <p><b>£45,895.68</b></p>
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<u>No.</u>	<u>Description</u>	<u>Identification</u>	<u>Comments</u>	<u>Value</u>
<b>3.0</b>	<b>Barnsclose Play Area</b> Located at the rear of Amory Road Estate	Deeds  Approximately 0.39 hectares	Deeds held by:- Risdon Hosegood Solicitors  Managed by the Grounds Committee	Nil

<b>3.1</b>	<b><u>Play Equipment</u></b> Located in Barnsclose:- <ul style="list-style-type: none"> <li>➤ Burma Bridge</li> <li>➤ Sloping Balance Weave</li> <li>➤ Horse Ride See Saw</li> <li>➤ Slope Beam</li> <li>➤ Zip Wire</li> <li>➤ Basket Swing</li> <li>➤ Frame Net Climber</li> <li>➤ Log Roll (High)</li> <li>➤ Log Roll (Low)</li> <li>➤ Cross Rope</li> <li>➤ Log Rope</li> <li>➤ Wobble Bridge</li> <li>➤ Drop Rope Traverse</li> </ul>		nspected weekly internally.  Inspected annually externally	£464.00 £221.00  £956.00  £292. £3,710. £1,341.00 £1,333.00 £399.00 £242.00 £280.00 £598.00 £482.00 £375.00  <hr/> <b>£10,693</b>
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<u>No.</u>	<u>Description</u>	<u>Identification</u>	<u>Comments</u>	<u>Value</u>
4.0	<b><u>Cemetery</u></b> Located in Jury Road	Deeds  Approximately 0.40 hectares	Deeds held by:- Risdon Hosegood Solicitors Bank Chambers Dulverton Tel:  Managed by the Grounds Committee	Nil
4.1	<b><u>Cemetery Store Shed</u></b> Located at the rear of the cemetery, Jury Road.	Deeds	Deeds held by:- Risdon Hosegood Solicitors  Managed and maintained the by the Grounds Committee.  Overall condition of building is good with no immediate repairs or maintenance work proposed.	£41,338
5.0	<b><u>Abbots Way Pond</u></b>		Asset transfer from the Collyns Trust  Managed by the Grounds Committee	Nil
6.0	<b><u>Exmoor Lawns</u></b> Located adjacent to the River Barle, in front of ENPA headquarters.	Deeds	Deeds held by:- Risdon Hosegood Solicitors  Managed by the Grounds Committee	Nil



<u>No.</u>	<u>Description</u>	<u>Identification</u>	<u>Comments</u>	<u>Value</u>
7.0	<b><u>Lion Stables Public Toilet Facilities</u></b> High Street Dulverton TA22 9DJ	Deeds	Deeds held by:- Risdon Hosegood Solicitors  Managed and maintained the by the Town Management Committee.  Overall condition of building is good with no immediate repairs or maintenance work proposed.	£45,000
8.0	<b><u>Bus Shelter</u></b> Located on Jury Road	Deeds	Deeds held by:- Risdon Hosegood Solicitors Repainted November 2020.	£6,200
9.0	<b><u>Lorna Doone Statue</u></b> Situated outside Exmoor House			£14,432
10.0	<b><u>War Memorial</u></b> Located along Kemps Way.		Lease Agreement exists between DTC and S.C.C. regarding the land on which the memorial is situated.	£11,466.98
11.0	<b><u>Town Benches</u></b> Located at:- Kings Corner Union Street Lorna Doone Fire Station		Last refurbished in 2013.	NIL
			See schedule for further details.	
12.0	<b><u>Dog Bins (3) + Notice</u></b>		Emptied by Idverde	
13.0	<b><u>Boards (1)</u></b>	Reg: WJ16 UNL	Insured by NFU Mutual	
	<b><u>Wessex Roller Mower</u></b>		Policy No: 005X5953555/ NO3 Renewal date 4 <sup>th</sup> May 2017	£23,196
	<b><u>Iseki</u></b>	Reg: WJ16 UMU	Insured by NFU Mutual Policy No: 005X5953555/ NO3 Renewal date 4 <sup>th</sup> May 2017	
	<b><u>Toro 22280 Proline Rotary Mower</u></b>		Used and stored in the All Saints Church Yard	£875
	<b><u>Toro 22280 Proline Rotary Mower</u></b>	Various – details held in register	Purchased – Nov. 2020. Used and stored in the cemetery.	£875

	<b><u>Hand Mowers &amp; Equip.</u></b>			
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<u>No.</u>	<u>Description</u>	<u>Identification</u>	<u>Comments</u>	<u>Value</u>
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14.0	<b><u>Office Equipment</u></b>			
	Fire Vault	Securikey	Situated in the second office.	NIL
	Office Contents including: Laminator	Rexel LV25OHS		£150
	Laptop personal computer	Samsung		£400
	Laptop personal computer	Toshiba Satelite Pro R50 –	} }	£600
<u>No.</u>	<u>Description</u> Laptop personal computer	B 12X Black HP <u>Identification</u>	}For use in the office }and at the home if }necessary of the } }Clerk/ Administrative }Assistant. }	<u>Value</u> £400
	Photocopier		} } Located in the office. } Leased from Apogee	£1,500

15.0	<b><u>Events Equipment</u></b>		Stored in the Sports Field Shed No. 2	
	Gazebos X 3		Purchased new - 2022	£4,345.00
	Marquees X 2		Purchased second hand- 2022	£500.00
	Lighting Equipment		Purchased second hand- 2022	£2,000.00
	Sound Equipment		Purchased second hand - 2022	£2,000.00
	Staging		Part purchased second hand & gifted - 2022	£900.00
	Trolley		Purchased second hand - 2022	£100.00
	Chairs		Purchased second hand - 2022	£20.00