



## Minutes of the Meeting of Dulverton Town Council

Held on Monday 13<sup>th</sup> December 2021 at 7.15pm, in the Town Hall,  
Fore Street, Dulverton TA22.

**Present:** Chairman: Mrs Christine Dubery. Councillors: Mr Bill Gash; Mr Alan Ottey; Mrs Louise Parrish; Mr John Preston; Mrs Margaret Rawle: Mrs Ann Van Praag and PCSO Bryan Sevens.

### **Deferment of Business for Comment by the Public:**

PCSO Bryan Stevens: Members were informed that the following were issues currently being dealt with by the police:

- 1) Issues concerning the enforcement of the wearing of masks in shops.
- 2) Attempted theft of farm vehicles and tools in outer areas of the parish. Several of which were disrupted by home owners and the police.

Speeding – Vicarage Hill: Incidents have been reported to members who were asked to obtain further details in order that the situation can be monitored.

PCSO Stevens commented on the success of the Starlight event held on 5<sup>th</sup> December and asked for his congratulations to be forwarded onto the Starlight Committee members.

### **Apologies for absence and acceptance of any reasons offered if agreed:**

Cllr. Mr Nick Thwaites, DTC & Somerset West & Taunton (S.W.T.)  
Cllr. Mrs Frances Nicholson, Somerset County Council (S.C.C.).

### **Declarations of Interest:**

Cllr. Dubery with regards the Sports Field.  
Cllr. Mr Bill Gash with regards the P.C.C. & Parish Rooms.  
Cllr. Mrs Ann Van Praag regards Parish Rooms.

### **Chairman's Comments & Meeting Management:** None

### **Questions for County and District Councillors:**

Cllr. Mrs Frances Nicholson - S.C.C.

Not present, however in Cllr. Nicholson's absence comment was made concerning the ongoing drainage issues which are to be monitored over the next few weeks.

Cllr. Mr Nick Thwaites - S.W.T.: Not present.

**Minutes of the meeting held on 8<sup>th</sup> November 2021 circulated:** were approved and signed. Proposed by Mr Preston, seconded by Mrs Parrish and carried.

**6745 Update of action points resulting from the last meeting:**

6735 Emergency Town Centre Grant: The Visit Dulverton website is now live. Further additions are still to be made concerning trader details.

A Dulverton Partnership meeting has been scheduled for 5<sup>th</sup> January 2022. All funds have to be spent by 31<sup>st</sup> March 2022.

6735 Somerset Climate Emergency Community Fund: The distribution of bags has been successfully carried out.

6735 All Saints Church – North Wall: Members were asked to consider four quotes concerning the repair of the wall to its original condition.

RESOLVED: To accept the quote from Ware Construction at £13,969.75 (+VAT). Proposed by Mrs Parrish, seconded by Mr Ottey and carried.

**6740 The Queen’s Platinum Jubilee Celebrations:**

The full criteria regarding those to be invited is to be finalized but is proposed to invite all residents in the parish of Dulverton over the age of 75. Cllr. Mr John Preston agreed to ascertain the number of people within that criteria. Also invited will be the school children from Dulverton Parish and those who have helped with the ‘Good Neighbours’ teams during the pandemic.

Members were given details concerning estimated costs regarding the proposed event and the provision of food for 200 invited attendees.

Food @ £400.00

Paper plates and cups @ £75.00

Tables and chairs @ £611.00

Entertainment @ £1,000

Having considered three quotes concerning the cost of hiring tables and chairs it was:

RESOLVED: To accept the quote from M & R Hire to supply tables and chairs at a cost of £611.00 + VAT. Proposed by Mrs Dubery, seconded by Mr Gash and carried.

RESOLVED: To add a further £1,084 to the £1,416 already set aside for the Exmoor Lawn Event 2020 (Minute 6526), making a total of £2,500, to meet the costs of the Exmoor Lawns 2022 event. Proposed by Mr Ottey, seconded by Mrs Rawle and carried.

**6746 Accounts:**

Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mr Ottey, seconded by Mr Preston and carried.

Payments for approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mrs Rawle, seconded by Mrs Parrish and carried.

### **6747 Committees:**

Minutes to be approved by the relative Committee members and be adopted as part of this meeting:

#### Grounds Committee Meeting – 25<sup>th</sup> November 2021

RESOLVED: That the minutes of the Grounds Committee meeting held on 25<sup>th</sup> November 2021 and the recommendations therein are approved. Proposed by Mr Preston, seconded by Mrs Parrish and carried.

#### Town Management Committee Meeting – 25<sup>th</sup> November 2021

RESOLVED: That the minutes of the Town Management Committee meeting held on 25<sup>th</sup> November 2021 and the recommendations therein are approved. Proposed by Mrs Rawle, seconded by Mrs Dubery and carried.

#### Policy & Procedure Committee Meeting – 9<sup>th</sup> December 2021

RESOLVED: That the minutes of the Policy & Procedure Committee meeting held on 9<sup>th</sup> December 2021 the recommendations therein are approved. Proposed by Mrs Parrish, seconded by Mr Ottey and carried.

RESOLVED: To approve the amended Financial Regulations regarding section 5.3. – Banking Arrangements and Cheques. Proposed by Mr Preston, seconded by Mr Ottey and carried.

RESOLVED: To approve the amended Statement of Internal Control regarding section 3C – Method of Payment. Proposed by Mrs Dubery, seconded by Mr Ottey and carried.

#### Legal & Finance Committee Meeting – 9<sup>th</sup> December 2021

RESOLVED: That the minutes of the Policy & Procedure Committee meeting held on 9<sup>th</sup> December 2021, and the recommendations therein, are approved. Proposed by Mr Ottey, seconded by Mrs Parrish and carried.

### **6748 Setting of the Precept:**

Members having considered the recommendation from the Legal & Finance Committee and acknowledging the very difficult and uncertain economic future:

RESOLVED: That the precept for the Financial Year commencing 1<sup>st</sup> April 2022 is set at £83,740. Proposed by Mr Gash, seconded by Mr Ottey and carried.

### **6749 Planning:**

Application - 6/9/21/134 Proposed single storey rear extension. HOUSEHOLDER  
2, Valentines, Dulverton TA22 9ED

Observations: No objections/no comment.

Final Approval - 6/9/21/114: Proposed erection of a greenhouse on concrete base (3.84m X 266m), together with the construction of no. 4 raised beds (4.4m X 1.4m), and laying of brick paving connecting greenhouse to raised beds. . Part retrospective. (Additional Plan - 29.10.2021). **CONDITONAL**  
Blacklake, Dulverton, TA22 9QG

**6750 Councillor Vacancy – Co-option:**

The Clerk has received confirmation from SWT Council that no requests from resident requesting an election have been received. Members are able to co-opt at the next meeting.

There now exist two vacancies to be filled.

**6751 Royal British Legion – Annual Grant Award:**

RESOLVED: As per custom and tradition to award a grant amounting £50.00. Proposed by Mrs Rawle, seconded by Mrs Vanpraag and carried.

**6752 Somerset Playing Fields Association:**

RESOLVED: To re-subscribe to the SPFA at a cost of £25.00. Proposed by Mr Preston, seconded by Mrs Parrish and carried.

**6753 Somerset Association of Local Council Clerks:**

RESOLVED: To renew membership and pay the affiliation fee of £186.00. Proposed by Mr Ottey, seconded by Mr Gash and carried.

**6753 Devon & Somerset Fire & Rescue Service – Draft Community Risk Management Consultation:**

Mr Phil Collins, Lead Firemen is to address members concerning the contents of the consultation proposals at the next meeting scheduled for 10<sup>th</sup> January 2022.

**6754 Correspondence:**

Correspondence noted by members.

**6755 Questions for Members who have attended additional meetings:**

Rural Enterprise Network (ENPA), 23<sup>rd</sup> November 2021 – Attended by Cllr. Mr Bill Gash. A session focusing on business and work opportunities with an emphasis on the local environment.

**6756 Issues to be raised with permission of the Chairman:**

Town Hall Committee: Members were informed that the Committee are working to become Community Interest Company (CIC).

Starlight: Members expressed their congratulations and thanks to the members of the Starlight Committee following the success the recent event.

Parish Magazine: It is proposed to invite organisations within Dulverton to publish information/newsletters etc. in the parish magazine as from April 2022.

**Chairman .....**