



# Dulverton Town Council

[www.dulvertontowncouncil.co.uk](http://www.dulvertontowncouncil.co.uk)

## The Clerk

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## Minutes of the Meeting of Dulverton Town Council

Held on Monday 14<sup>th</sup> October 2019 at 7.00pm, in the Town Hall,  
Fore Street, Dulverton

**Present:** Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery; Mrs Louise Parrish; Mr John Preston; Mrs Margaret Rawle; Miss Kathryn Vellacott; Mr Piers Wood; Mrs Francis Nicholson, Somerset County Council (S.C.C.) who left at 8.00pm and one member of the public.

### **Deferment of Business for Comment by the Public:**

Sharon Baker – Partnership Officer, Avon & Somerset Police: Ms Baker attended as invited by members.

Members were informed that the role of the Partnership Officer is to increase engagement with other authorities. A synopsis regarding incidents of crime which occurred in September was provided as well as a brief overview of local police activity.

Members were advised that the most efficient way of reporting crime was by utilizing the 101 phone facility or by online reporting via the police website.

Members expressed their concerns at the increasing incidents of anti-social behaviour in Dulverton and requested more visible police presence prior to the commencement of the school day, early and late evening.

Ms Baker will ensure that monthly crime reports are forwarded to the Council and when possible there will be police attendance at future council meetings.

### **Apologies for absence and acceptance of any reasons offered if agreed:**

Cllr. Mr Alan Ottey who is on holiday.

Cllr Mr Nick Thwaites, Somerset West & Taunton (S.W.A.T.)

### **Declarations of Interest:**

Cllr. Dubery with regards the Sports Field.

### **Chairman's Comments & Meeting Management:** None

### **Questions for County and District Councillors:**

Cllr. Frances Nicholson - S.C.C.

Road Closure Signage: Cllr. Nicholson noted that the signage schedule regarding recent road closure omitted to erect signage at Machine Cross which she considered to be positive; however the lack of signage at Exebridge did cause problems for large vehicles accessing Dulverton.

Primary Care Network: All relevant authorities in West Somerset including the NHS and Social Services are working to achieve a holistic/combined approach to delivering services.

Northmoor Road Parking: The signage erected by the owners of 4 Weirhead, concerning street parking, is to be investigated by the Enforcement Officer, E.N.P. A.

Dulverton 20mph Speed Limit Scheme: Confirmation was received that the project is still being pursued.

Fore Street Parking: Members request that when the parking bay lines are refurbished those situated outside the delicatessen are painted in a herringbone pattern rather than the spaces being adjacent to the pavement.

Cllr. Nick Thwaites - S.W.A.T.:

Christmas Free Parking: Members agreed that an enquiry is made to SWAT asking as to when an announcement was going to be made concerning free parking for Christmas shoppers.

**Minutes of the meeting held on 9<sup>th</sup> September 2019 circulated:** were approved and signed. Proposed by Mr Wood, seconded by Mr Preston and carried.

**6472 Update of action points resulting from the last meeting:**

Exmoor Lawns – Electricity Supply: The design of the feeder pillar has been agreed and a quote regarding the cost of supply is awaited.

**6473 Accounts:**

Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Miss Vellacott, seconded by Mr Coulman and carried.

Payments for approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mrs Dubery, seconded by Mr Lewis and carried

Members were informed that the precept for 2020/21 will be considered for resolution at the next Council meeting.

**6474 Committees:**

Minutes to be approved by the relative Committee members and be adopted as part of this meeting:

Planning Committee Meeting – 14<sup>th</sup> October 2019

RESOLVED: That the minutes of the Planning Committee meeting held on 14<sup>th</sup> October 2019 are approved. Proposed by Mrs Rawle, seconded by Mr Wood and carried.

**6475 Sports Field Shed Repairs:**

The Clerk reported that she had sought tenders with regards the necessary repairs to the sports field shed from five different contractors. However had received a response from only one.

Members subsequently:

RESOLVED: To accept the quote received from Pugsley Farms amounting to £2,000. Proposed by Mrs Dubery, seconded by Mr Preston and carried.

**6476 Councillor Vacancies:**

Having been presented with an application from Mrs Judy Ernest members:

RESOLVED: To invite Mrs Ernest to fill the existing councillor vacancy. Proposed by Mr Lewis, seconded by Mr Wood and carried by eight votes to one.

**6477 Committee Membership:**

RESOLVED: To invite Cllr. Mrs Judy Ernest to become a member of the Policy & Procedure Committee. Proposed by Mr Lewis, seconded by Mrs Parrish and carried.

**6478 Northmoor Road – Parking & Access Issues:**

The Clerk was requested to write to the owner of the property explaining that it is not a Department of Transport permitted sign and should be removed.

**6479 West Somerset Advice – Grant request:**

After a lengthy debate members:

RESOLVED: To award a grant amounting £400.00. Proposed by Mr Lewis, seconded by Mrs Dubery and carried.

**6480 Musgrove Park – Grant request:**

RESOLVED: To award a grant amounting to £250.00. Proposed by Mrs Rawle, seconded Mr Preston and carried.

**6481 Dulverton by Starlight – Grant request:**

Members considered the request from the Starlight Committee to increase the existing budget to cover the cost of the small trees required to create a unified display throughout the town centre.

RESOLVED: To increase the budget set from a maximum of £500 to a maximum of £550. Proposed by Mr Lewis, seconded by Mrs Dubery and carried.

**6482 Royal British Legion – Annual Grant Award:**

RESOLVED: As per custom and tradition to award a grant amounting £50.00. Proposed by Mrs Rawle, seconded by Mr Lewis and carried.

**6483 Late Correspondence:**

Correspondence noted by members.

**6484 Questions for Members who have attended additional meetings:**

Good Neighbours Inaugural Meeting – 12<sup>th</sup> September 2019: Attended by Cllr. Mrs Louise Parrish, who provided members with a verbal report.

**6485 Issues to be raised with permission of the Chairman:** None

**Chairman** .....



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## FINANCIAL STATEMENT

### **Bank Balances at 26/08/19:**

General Account	41,226.08	
Investment Account	88,322.29	
Parish Lengthsman Account	4,288.55	
		-----
		<b>133,836.92</b>

### **Receipts – September 2019:**

General Account	38,861.65	
Investment Account	NIL	
Parish Lengthsman Account	NIL	
		-----
		<b>172,698.57</b>

### **Payments – September 2019:**

General Account	8,068.53	
Investment Account	NIL	
Parish Lengthsman Account	947.32	
		-----
		<b>163,682.72</b>

### **Balances @ 26/09/19**

General Account	72,019.20	
Investment Account	88,322.29	
Parish Lengthsman Account	3,341.23	
		-----
		<b>163,682.72</b>

Less unpresented cheques at 26/09/19	99.78	
Banking after 26/09/19	NIL	
		-----
		<b>163,582.94</b>

### **Available Funds @ 30/09/19**

As per Cashbook:		
General Account	71,919.42	
Investment Account	88,322.29	
Parish Lengthsman Account	3,341.23	
		-----
		<b>163,582.94</b>

## Dulverton Town Council

**Bank Reconciliation Statement as at 30/09/2019  
for Cashbook 1 - General Account 38007789**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
General Bank Account 7789	26/09/2019	1	72,019.20
<b><u>Unpresented Cheques (Minus)</u></b>			<b><u>Amount</u></b>
17/01/2019	U002514	Kier Recycling CIC	40.56
17/09/2019	U002682	Kier Recycling CIC	59.22
			<u>99.78</u>
			71,191.42
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			<u>00.00</u>
			45,192.60
			<b>71,191.42</b>
			<b>0.00</b>

**Balance per Cash Book is :- 71,191.42**

**Difference is :- 0.00**

## Dulverton Town Council

**Bank Reconciliation Statement as at 30/09/2019  
for Cashbook 2 - Parish Lengthman Acc 38024152**

<u>Bank Statement Account Name</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Parish Lengthsman Account 4152	26/09/2019	1	3,341.23
<b><u>Unpresented Cheques (Minus)</u></b>			<b><u>Amount</u></b>
			0.00
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			<u>0.00</u>
			3,341.23
			<b>3,341.23</b>
			<b>0.00</b>

**Balance per Cash Book is :- 3,341.23**

**Difference is :- 0.00**

## Dulverton Town Council

Cashbook transactions totaling £0.00 or more  
for the period 01/09/2019 to 30/09/2019**Payments**

Cb No	Bank Account Name	Date	Payment Ref	Payee Name	Amount
1	General Account 38007789	03/09/2019	U002670	Councillor Mr K. Coulman	15.00
1	General Account 38007789	03/09/2019	U002671	PEAC	109.08
1	General Account 38007789	03/09/2019	U002672	Southern Electric	96.00
1	General Account 38007789	03/09/2019	U002673	Viking Direct	30.36
1	General Account 38007789	03/09/2019	U002674	Mason Kings	28.98
1	General Account 38007789	03/09/2019	U002675	Mr A. Takel	1,248.00
1	General Account 38007789	05/09/2019	U002676	Theo Jackson	200.00
1	General Account 38007789	05/09/2019	U002677	PKF Littlejohn	360.00
1	General Account 38007789	03/09/2019	U002678	DirectTec	6.96
1	General Account 38007789	05/09/2019	U002679	BTE Services Ltd.	207.02
1	General Account 38007789	12/09/2019	U002680	GC Stanbury & Son	112.58
2	Parish L. Account 38024152	24/09/2019	U000150	Mr Shaun Bryant	473.66
1	General Account 38007789	17/09/2019	U002681	water2business	461.77
1	General Account 38007789	15/09/2019	U002682	Kier Recycling CIC	59.22
1	General Account 38007789	08/09/2019	U002683	A-TAC Cleaning	819.00
1	General Account 38007789	24/09/2019	U002684	Mr A. Nicholas	208.63
1	General Account 38007789	24/09/2019	U002685	Sylvia Gosling	486.20
1	General Account 38007789	24/09/2019	U002686	Amanda Munday	1,176.35

**Receipts**

Cb No	Bank Account Name	Date Banked	Amount Banked
1	General Account 38007789	03/09/2019	175.00
1	General Account 38007789	03/09/2019	121.65
1	General Account 38007789	10/09/2019	25.00
1	General Account 38007789	04/09/2019	38,500.00
1	General Account 38007789	14/09/2019	40.00