



# Dulverton Town Council

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## The Clerk

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## Minutes of the Meeting of the Dulverton Town Council Town Management Committee

Held on Tuesday 7th March 2017 at 2.30pm, in the Council Office,  
Lady Street, Dulverton.

**Present:** Chairman: Mr Ian Fleming, Councillors: Mrs Margaret Rawle, Mrs Louise Parrish, Mr Nick Thwaites and Mrs Christine Dubery.

**Deferment of business for comment by the public:**

None.

**Chairman's Comments:**

None.

**Apologies:**

Cllr. Mr Malcolm Neale

**Declarations of Interest:**

Cllr. Nick Thwaites with regards his position as District Councillor.

**Matters Arising**

Traffic Management:

Exebridge Signage: Cllr Rawle provided an update on the situation regarding the request for further signage from Devon Council Council, through Cllr. Polly Colthorpe (D.C.C.). Bampton and Morebath have supported the request. The issue is ongoing.

Yellow Lines: No information available as to when the lines are to be implemented.

War Memorial:

Two estimates have been received concerning the cost to take up and replace the surrounding paving stones. There are no existing hazards to the public, however there are maintenance problems concerning the mortar within the memorial itself, which will deteriorate if not resolved.

**RESOLVED:** To ask Mr Beckford to carry out the necessary work to the memorial and to review the situation regarding the paving stones next year. Proposed by Mr Fleming, seconded by Mr Thwaites and carried.

Exmoor Lawns - Transfer of Assets: No further developments.

### **Lion Stables Public Toilets:**

Mr Warner (W.S.C.) has informed the Clerk that the Transfer Documents have been sent to Risdon Hosegood, however he is concerned that a back-up plan is in place in the event that the legalities are not completed. Specifically that the necessary contracts have been awarded in order that the facilities can continue to be available from 1<sup>st</sup> April 2017.

Cllr Ford questioned as to who would be liable in the case of an accident as DTC would not own the facilities therefore they would not be covered by the public liability insurance currently in place. Clarification is to be sought from Mr Warner (W.S.C.)

**RESOLVED:** If all legal liabilities are resolved to members satisfaction, to recommend to Council that DTC accept the ownership and management of the toilets as from 1<sup>st</sup> April 2017 regardless as to whether the legalities are finalised. Proposed by Mr Fleming, seconded by Mrs Parrish and carried.

Two estimates have been received with regards the electrical work, however one has to be revised. The cost should be met by the Sustainable Fund. It was agreed that the work should be carried out after Easter.

Two estimates have been received regarding the decorating of the outside of the facilities, the cost which should be met by the Sustainable Fund.

An honesty box has been sourced at a cost of £100.00.

A survey of the building is to be carried out in the near future.

The two bicycle racks are to be removed and the flood shed to be erected in the space provided.

The access door at the rear of the toilets has been refurbished by W.S.C. as agreed.

Three estimates concerning cleaning and the disposal of sharps have been sourced. Cllrs. Mrs Chris Dubery and Mr Ian Fleming recommend Shaun Hill, A – Tacc Cleaning, estimated at approximately £4,000 annually and South West Hygiene to undertake four weekly disposals of other waste products.

**RESOLVED:** To award the Contracts as recommended above. Proposed by Mr Ford, seconded by Mr Thwaites and carried.

Cllr. Fleming to check as to whether the car parks lights are powered by the same source as the toilet facilities.

Cllr. Dubery was thanked by Committee members for her work with regards the sourcing of the tenders.

### **Flower Display 2017:**

Members commented as to the success of the display last year and the competitiveness of the costs involved.

**RESOLVED:** That the Clerk is given authority to organise the flower display within the budget allowed with the same specification.

### **Road Sweeping & Waste Collection & Bins:**

In anticipation of future problems the Clerk was asked to obtain reassurance from Iverde that the service would continue despite possible staffing issues.

**Weed Spraying:**

Mr Kenwood has agreed to continue to carry out two applications for £130.00 for this season.

The Clerk is to ascertain what a further application would cost.

**Dog Bins:**

Two bins require replacing due to their condition:

- 1) By the Sports Field entrance
- 2) Outside Hanover Court, which is to be repositioned with a new one on Exmoor Lawns

**Litter Bins:**

Cllr. Fleming proposed that the bin situated at Exmoor Lawns by the river, is re-situated in front of Exmoor House the Exmoor Lawns.

**Correspondence:**

None.

**Matters to Report with permission of the Chairman:**

Car Parks: Members and the public are encouraged to write to W.S.C. or attend the meeting to be held on 22<sup>nd</sup> March 2017 at 16.30pm at which the proposed increase in charges will be considered.

W.S.C. is attempting to arrange for the facility for weekly tickets to be purchased as needed, on site, via mobile phone.

Eat Dirt Cycle Event: Members expressed concern that the proposed plans do not contain enough detail. However it was noted that the event held last year occurred without incident and considerable efforts were made to ensure that the ground and route used were reinstated accordingly.

Defibrillator: The equipment has arrived and will be installed in several weeks' time. The necessary training is being organised.

Kemps Way – Yellow Lines: S.C.C. will apply for the TRO, paid for by W.S.C. The zig zag lines are to be renewed and the yellow lines outside Stansbury's car port are to be extended.

**Date of next meeting:**

To be advised.

**Chairman**.....