



# Dulverton Town Council

[www.dulvertontowncouncil.co.uk](http://www.dulvertontowncouncil.co.uk)

## The Clerk

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## Minutes of the Meeting of Dulverton Town Council

Held on Monday 8th July 2019 at 7.00pm, in the Town Hall,  
Fore Street, Dulverton

**Present:** Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery; Mr Alan Ottey; Mrs Louise Parrish; Mr Piers Wood; Mr Nick Thwaites, Somerset West & Taunton (S.W.&T.C.) and Mrs Francis Nicholson, Somerset County Council (S.C.C.) who left at 7.50pm and one member of the public.

**Deferment of Business for Comment by the Public:** None

**Apologies for absence and acceptance of any reasons offered if agreed:**

Cllr. Mrs Margaret Rawle

**Declarations of Interest:**

Cllr. Dubery with regards the Sports Field.

**Chairman's Comments & Meeting Management:**

Lorna Doone Event: The Chairman thanked all those involved in making the event such a success.

Items 10 and 11 to be considered in reverse.

**Questions for County and District Councillors:**

Cllr. Frances Nicholson - S.C.C.

2019/2010 Salting Routes: Members were informed that a press release is to be published concerning the proposed salting routes. Amory Road has been reinstated and is now included in the programme. The replenishing of salt bins and bags are to be restored.

Devon & Somerset Fire & Rescue Service – Consultation: Members were urged to respond as a Council and individually. Cllr. Nicholson commented that she considered some of the information provided as being misleading and takes no account of the location of fire engines. Furthermore, she is not comfortable with the reasons given as to why the proposals are being considered.

Other concerns raised regarded:

- 1) The change in the way that the retainers were expected to respond.
- 2) How the implementation of the proposals will affect the ability to work with the co-responders.
- 3) The new inspection regime concerning moor fires.
- 4) No apparent consideration given to flooding events.

20mph Speed Limit: The initiative to implement a 20mph speed limit through the town was temporarily shelved due to financial constraints. However it is now anticipated that it will be completed before spring 2021.

Gullies & Drains: It was confirmed that the gullies/drains situated at Hollam Hill have been cleared but the silt appears to have been deposited in School Lane, covering yellow lines.

The drains situated at the Barle Bridge are still to be cleared situated.

NatWest Mobile Bank: Ownership of the land where the vehicle parks is undetermined. It is either Somerset West & Taunton or the Exmoor National Park Authority.

Monmouth Terrace: Ownership of the footpath is still unresolved. Cllr Nicholson is attempting to obtain a definitive answer/statement in order that the issues outstanding can be progressed.

Cllr. Nick Thwaites - S.W.&T.C.:

Leat Path: It was reported that vegetation has been cut back.

S.W.&T.C. – Staffing: Members were informed that since the creation of the Council there had been and still are staffing issues to be resolved.

**Minutes of the meeting held on 10<sup>th</sup> June 2019 circulated:** were approved and signed. Proposed by Mrs Dubery, seconded by Mr Coulman and carried.

### **6437 Update of action points resulting from the last meeting:**

6432 Community Speed Watch:

The Chairman confirmed that he was satisfied that the criteria set by members would be met by the purchase of the roadside unit considered and approved by members at the last meeting (minute 6432).

### **6438 Accounts:**

Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mrs Parrish, seconded by Mr Coulman and carried.

Payments for approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mrs Dubery, seconded by Mr Wood and carried

### **6439 Committees:**

Minutes to be approved by the relative Committee members and be adopted as part of this meeting:

#### Planning Committee Meetings – 2<sup>nd</sup> July 2019

RESOLVED: That the minutes of the Planning Committee meeting held on 2<sup>nd</sup> July 2019 are approved. Proposed by Mr Lewis, seconded by Mr Wood and carried.

### **6440 Councillor Vacancies:**

Having been presented with an application from Miss Kathryn Vellacott members:

RESOLVED: To invite Miss Vellacott to fill an existing councillor vacancy. Proposed by Mrs Dubery, seconded by Mr Wood and carried.

### **6441 Committee Membership:**

RESOLVED: To invite Cllr. Mr Alan Ottey to become a member of the Grounds Committee and Town Management Committee. To invite Cllr. Miss Kathryn Vellacott to become a member of the Planning Committee and Legal & Finance Committee. Proposed by Mrs Dubery, seconded by Mr Lewis and carried.

### **6442 The Paddock adjoining the Lion Car Park**

Members were informed that the Chairman had been verbally given an independent, estimated valuation of £15,000 with regards the Paddock. To convert the area into a gravelled space would cost between £25,000 to £30,000.

After lengthy debate it was agreed that the site would be a valuable asset to the Town and that there existed several options with regards it's future use. Members therefore agreed a maximum sum to be offered, bearing in mind however the results of historical planning applications and the need to justify the use of public funds in this instance.

RESOLVED: That the Clerk is authorised to submit an offer on behalf of the Council to purchase the Paddock up to the agreed maximum amount. Proposed by Mr Lewis, seconded by Mr Wood and carried.

### **6443 Bus Shelter, Jury Road:**

Members discussed the recent issue of graffiti and accepted Cllr. Mr Woods offer to re-paint the internal walls of the bus shelter. It was agreed that should the incident reoccur members will consider the various options already discussed at length, and determine what action is necessary.

### **6444 Lorna Doone Event:**

It was agreed that a considerable amount of work had been undertaken to ensure that the event was a success. Saturday was very much a community event, however there existed a relaxed happy atmosphere throughout the weekend. It is anticipated that the final accounts will show a surplus of funds.

### **6445 Late Correspondence:**

Correspondence noted by members.

**6446 Questions for Members who have attended additional meetings:**

Exmoor Panel Meeting – 20<sup>th</sup> June 2019 – The meeting was attended by Councillor Mr Keith Coulman who circulated a comprehensive written report to members which included the following:

- PSCO Brian Stevens – Crime Report: There have been several farm vehicle and equipment thefts. Members of the public are urged to report anything suspicious.
- Devon & Somerset Fire & Rescue Service Consultation: All issues discussed are to be raised at the ENP meeting to be held on 22<sup>nd</sup> June 2019. It was considered that the National Park should be more proactive in raising concerns about the proposals and their consequences regarding fire and rescue cover on Exmoor.
- South West Water’s Exe Catchment Programme: A project involving farmers and land managers to ensure good quality water in the catchment area of the River Exe, including the River Barle.

**6447 Issues to be raised with permission of the Chairman:**

None

**Chairman** .....



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## FINANCIAL STATEMENT

### Bank Balances at 26/05/19:

|                           |           |
|---------------------------|-----------|
| General Account           | 54,537.46 |
| Investment Account        | 88,322.29 |
| Parish Lengthsman Account | 5,735.93  |

-----  
**148,595.68**

### Receipts - June 2019:

|                           |        |
|---------------------------|--------|
| General Account           | 718.51 |
| Investment Account        | NIL    |
| Parish Lengthsman Account | NIL    |

-----  
**149,314.19**

### Payments - June 2019:

|                           |          |
|---------------------------|----------|
| General Account           | 8,287.16 |
| Investment Account        | NIL      |
| Parish Lengthsman Account | 473.66   |

-----  
**140,553.37**

### Balances @ 26/06/19

|                           |           |
|---------------------------|-----------|
| General Account           | 46,968.81 |
| Investment Account        | 88,322.29 |
| Parish Lengthsman Account | 5,262.27  |

-----  
**140,553.37**

|                                      |          |
|--------------------------------------|----------|
| Less unpresented cheques at 26/06/19 | 2,249.87 |
| Banking after 26/03/19               | NIL      |

### **Available Funds @ 30/06/19**

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**138,303.50**

### As per Cashbook:

|                           |           |
|---------------------------|-----------|
| General Account           | 45,192.60 |
| Investment Account        | 88,322.29 |
| Parish Lengthsman Account | 4,788.61  |

-----  
**138,303.50**

Date: 02/06/2019

## Dulverton Town Council

**Bank Reconciliation Statement as at 02/06/2019  
for Cashbook 1 - General Account 38007789**

| <u>Bank Statement Account Name (s)</u>           | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u>      |
|--|-----------------------|------------------------------------|----------------------|
| General Bank Account 7789                        | 28/06/2019            | 1                                  | 46,968.81            |
| <b><u>Unpresented Cheques (Minus)</u></b>        |                       |                                    | <b><u>Amount</u></b> |
| 17/01/2019                                       | U002514               | Kier Recycling CIC                 | 40.56                |
| 18/04/2019                                       | U002573               | Somerset West & Taunton            | 47.00                |
| 11/06/2019                                       | U002605               | Dul. & Dis. Young Peoples Project  | 100.00               |
| 11/06/2019                                       | U002607               | Zara Media & Design Ltd.           | 39.60                |
| 18/06 2019                                       | U002613               | Mr A Nicholas                      | 208.63               |
| 18/06/2019                                       | 002618                | S.A.L.C.                           | 364.93               |
| 18/06/2019                                       | U002619               | SG World Ltd.                      | 46.20                |
| 25/06/2019                                       | U002621               | Printing @ the Vicarage            | 61.98                |
| 25/06/2019                                       | U002622               | EDF Energy                         | 50.40                |
| 29/06/2019                                       | U002625               | Theo Jackson                       | 200.00               |
| 29/06/2019                                       | U002627               | Wild Wellies                       | 200.00               |
| 29/06/2019                                       | U002628               | West Country Family Butchers Ltd.  | 86.91                |
| 29/06/2019                                       | U002629               | DSSH                               | 150.00               |
| 29/06/2019                                       | U002630               | Sophie Colkin                      | 180.00               |
|  |                       |                                    | <u>1,776.21</u>      |
|  |                       |                                    | 45,192.60            |
| <b><u>Receipts not Banked/Cleared (Plus)</u></b> |                       |                                    | <b>00.00</b>         |
|  |                       |                                    | <u>00.00</u>         |
|  |                       |                                    | 45,192.60            |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>45,192.60</b>     |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>          |

Date: 02/06/2019

## Dulverton Town Council

**Bank Reconciliation Statement as at 02/06/2019  
for Cashbook 2 - Parish Lengthman Acc 38024152**

| <u>Bank Statement Account Name</u>               | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u>      |
|--|-----------------------|------------------------------------|----------------------|
| Parish Lengthsman Account 4152                   | 28/06/2019            | 1                                  | 5,262.57             |
| <b><u>Unpresented Cheques (Minus)</u></b>        |                       |                                    | <b><u>Amount</u></b> |
| 24/06/2019                                       | U000146               | Mr Shaun Bryant                    | 473.66               |
|  |                       |                                    | <u>473.66</u>        |
|  |                       |                                    | 4,788.61             |
| <b><u>Receipts not Banked/Cleared (Plus)</u></b> |                       |                                    | <b>0.00</b>          |
|  |                       |                                    | <u>0.00</u>          |
|  |                       |                                    | 4,788.61             |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>4,788.61</b>      |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>          |

## Dulverton Town Council

Cashbook transactions totaling £0.00 or more  
for the period 01/06/2019 to 30/06/2019**Payments**

| Cb No | Bank Account Name          | Date       | Payment Ref | Payee Name                      | Amount   |
|-------|----------------------------|------------|-------------|---------------------------------|----------|
| 1     | General Account 38007789   | 04/06/2019 | U002602     | Mr A. Takef                     | 1,020.00 |
| 1     | General Account 38007789   | 04/06/2019 | U002603     | Mason Kings                     | 39.19    |
| 1     | General Account 38007789   | 11/06/2019 | U002604     | Exmoor News                     | 68.00    |
| 1     | General Account 38007789   | 11/06/2019 | U002605     | Dul & Dis.Young Peoples Project | 100.00   |
| 1     | General Account 38007789   | 11/06/2019 | U002607     | Zara Media & Design             | 39.60    |
| 1     | General Account 38007789   | 11/06/2019 | U002606     | GC Stanbury & Son               | 127.50   |
| 1     | General Account 38007789   | 11/06/2019 | U002609     | Dul. Town Hall                  | 27.00    |
| 1     | General Account 38007789   | 18/06/2019 | 002610      | Cove Garden Nursery             | 250.80   |
| 1     | General Account 38007789   | 18/06/2019 | U002611     | The Taunton Garrison            | 600.00   |
| 2     | Parish L. Account 38024152 | 24/06/2019 | U000146     | Mr Shaun Bryant                 | 473.66   |
| 1     | General Account 38007789   | 18/06/2019 | U002613     | Mr A. Nicholas                  | 208.63   |
| 1     | General Account 38007789   | 24/06/2019 | U002612     | Sylvia Gosling                  | 486.20   |
| 1     | General Account 38007789   | 24/06/2019 | U002614     | Amanda Munday                   | 1,179.72 |
| 1     | General Account 38007789   | 18/06/2019 | U002615     | Southern Electric               | 107.79   |
| 1     | General Account 38007789   | 18/06/2019 | U002616     | Travis Perkins                  | 18.70    |
| 1     | General Account 38007789   | 18/06/2019 | U002617     | Kier Recycling CIC              | 59.22    |
| 1     | General Account 38007789   | 18/06/2019 | 002618      | S.A.L.C.                        | 364.93   |
| 1     | General Account 38007789   | 18/06/2019 | U002619     | SG World Ltd.                   | 46.20    |
| 1     | General Account 38007789   | 20/06/2019 | U002620     | HMRC                            | 321.96   |
| 1     | General Account 38007789   | 25/06/2019 | U002621     | Printing at the Vicarage        | 61.98    |
| 1     | General Account 38007789   | 25/06/2019 | U002622     | EDF Energy                      | 50.40    |

**Receipts**

| Cb No | Bank Account Name        | Date Banked | Amount Banked |
|-------|--------------------------|-------------|---------------|
| 1     | General Account 38007789 | 04/06/2019  | 80.00         |
| 1     | General Account 38007789 | 06/06/2019  | 93.51         |
| 1     | General Account 38007789 | 10/06/2019  | 95.00         |
| 1     | General Account 38007789 | 13/06/2019  | 500.00        |
| 1     | General Account 38007789 | 20/06/2019  | 30.00         |