



Dulverton Town Council

www.dulvertontowncouncil.co.uk

The Clerk

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Minutes of the Meeting of Dulverton Town Council

Held on Monday 13th May 2019 at 7.00pm, in the Town Hall, Dulverton

Present: Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery, who left at 8.10pm; Mrs Louise Parrish; Mrs Margaret Rawle; Mr Piers Wood and Mr Nick Thwaites (W.S.C.), who left at 8.15pm and two members of the public.

Deferment of Business for Comment by the Public:

Mrs Nicola Smith – Parking Issues, Northmoor Road: Mrs Smith informed members of her concerns regarding the habitual parking outside Hope Cottage, in the space designated as a passing place. As a result vehicles are hitting the wall and hedge opposite. Her concerns are that the wall is consequently being undermined.

Members commented that a strong argument had been made by DTC for the implementation of parking restrictions, due to the access problems experience by large vehicles, but which had been rejected by Somerset County Council. It was suggested that she approach West Somerset Highways, copying in both Dulverton Town Council and Cllr. Frances Nicholson (S.C.C.), expressing her concerns.

Apologies for absence and acceptance of any reasons offered if agreed:

None

Declarations of Interest:

Cllr. Mrs Chris Dubery with regards the Sports Field Management Committee.

Chairman's Comments & Meeting Management:

The Chairman welcomed the members of the new Council and introduced Mr Jelley.

Presentation: Mr C. Jelley – Hydrophobic Poetry Project:

Members were provided with an explanation as to what the project entails. It is designed to culminate in a temporary instalment of 'water responsive poems' written by children from seven schools across Exmoor. The invisible water repellent fluid is organic, non-toxic and temporary and will last about six weeks. Mr Jelley was advised that the pathway is the responsibility of Somerset County Council.

Questions for County and District Councillors:

The Chairman officially welcomed Cllr. Nick Thwaites.

Nick Thwaites W.S.C.:

Exmoor Panel Meetings: It has not yet been determined as to whether the meetings will continue. However, Cllr. Thwaites considered it likely that they will.

Cheese Store Lease: The Chairman expressed his disappointment that Somerset West & Taunton Council had failed to be helpful and pro-active in resolving the situation. The Cheese Store, which houses the model railway and is integral to the tourist economy of the town, is currently under threat. The current twenty year lease is due to expire in the near future, and there exist a myriad of problems concerning the future. Somerset West and Taunton (SW&T) are proposing to increase the rent ten-fold and demanding that extensive repairs are carried out particularly to the roof. An alternative is to consider a transfer of asset; however the current constitution is not acceptable to SW&T. The model railway cannot be moved as it has been built into the structure of the building. Consideration is now being given to setting up a CIC in attempt to rectify the situation as far as the legal status is concerned.

Frances Nicholson (S.S.C.):

Bridge Street Gullies: Cllr. Wood informed members that it had been confirmed by the Assistant Area Highway Manager (S.C.C.) that the location reported would be inspected and the blocked drains cleared. To date no work has been undertaken.

Minutes of the meeting held on 9th April 2019 as circulated:

Were approved and signed. Proposed by Mrs Rawle, seconded by Mr Wood and carried.

6414 Update of action points resulting from the last meeting:

6406 DTC Publicity – Purchase of a gazebo:

Having considered various gazebos' available members agreed that they needed to revise the criteria imposed with regards the quality and integral strength of a gazebo for use by the Council as well as to include a five year warranty. It would also be prudent to purchase a gazebo which can be used in conjunction with the one already purchased by the Farmers Market Committee

RESOLVED: That to meet the needs of the Council a GZBO HEX50 is purchased. Proposed by Mrs Dubery, seconded by Mr Lewis and carried.

Furthermore, in order to meet the increased costs due to the higher specification it was:

RESOLVED: To increase the budget by a further £120. Proposed by Mr Lewis, seconded by Mrs Dubery and carried.

Cllr. Wood thanked Cllrs. Mr Coulman and Mr Lewis for investigating the options available.

6415 Accounts:

The Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mrs Rawle, seconded by Mr Lewis and carried.

Payments for Approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mrs Rawle, seconded by Mrs Parrish and carried.

6416 Committees:

Minutes submitted for approval:

Grounds Committee Meeting – 18th April 2019:

RESOLVED: To adopt as part of this meeting the minutes of the Grounds Committee meeting held on 18th April 2019. Proposed by Mr Lewis, seconded by Mrs Parrish and carried.

Legal & Finance Committee Meeting – 30th April 2019:

RESOLVED: To adopt as part of this meeting the minutes of the Legal & Finance Committee meeting held on 30th April 2019. Proposed by Mr Lewis, seconded by Mr Coulman and carried.

Planning Committee Meeting – 13th May 2019

RESOLVED: To adopt as part of this meeting the minutes of the Planning Committee meeting held on 13th May 2019. Proposed by Mr Wood, seconded by Mrs Rawle and carried.

6417 Annual Return - Year Ending 31st March 2019:

Receipts & Payments Summary & Reconciliation as recommended by the Legal & Finance Committee:

RESOLVED: To approve the Bank Reconciliation, Year Ending 31st March 2019. Proposed by Mrs Parrish, seconded by Mrs Rawle and carried.

6418 Annual Return - Year Ending 31st March 2019:

Annual Governance Statement as recommended by the Legal & Finance Committee:

RESOLVED: To approve the Annual Governance Statement, Year Ending 31st March 2019. Proposed by Mrs Parrish, seconded by Mrs Rawle and carried.

6419 Annual Return - Year Ending 31st March 2019

Annual Accounting Statement as recommended by the Legal & Finance Committee:

RESOLVED: To approve the Annual Accounting Statement, Year Ending 31st March 2019. Proposed by Mr Lewis, seconded by Mrs Rawle and carried.

6420 Annual Insurance Premium:

Members considered two quotes obtained by the Clerk and consequently:

RESOLVED: To accept the quote provided by BHIB on a LTA agreement (3 years) amounting to £867.48. Proposed by Mr Wood, seconded by Mr Lewis and carried.

6421 Councillor Vacancies:

Members were informed that they may fill by co-option any outstanding vacancies as a result of insufficient nominations at the recent election. No further notice of the vacancies are required and there is no time limit in which the co-options must take place.

6422 Late Correspondence:

Correspondence noted by members.

6423 Questions for Members who have attended additional meetings:

Patient Group Meeting – 23rd April 2019: Attended by Mrs Rawle, who reported that a presentation was given by a representative from Health Watch England who are undertaking a survey concerning local Health and Care services; the results of which will enable them to consider the provision of local services for the next 10 years. The main concern expressed regards the issue of transport, travelling to hospital and doctors’ appointments. The service received from the Exmoor Medical Centre team was reported by those present as being first class.

6424 Issues to be raised with permission of the Chairman:

Exmoor Lawns: A permanent electricity supply is to be considered, the anticipated costs amounting to between £1,500 and £2,000. The Chairman is scheduled to meet with a representative from Western Power to discuss the options available on 25th May 2019 at 9.15 am. Any members is welcome to attend.

Dulverton Town Council Surgery – Farmers Market, 25th May 2019.

Members agreed to use the opportunity to promote the Lorna Doone Festival.

Chairman



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FINANCIAL STATEMENT

Bank Balances at 26/03/19:

General Account	33,467.06	
Investment Account	88,322.29	
Parish Lengthsman Account	6,287.75	

		128,077.10

Receipts - April 2019:

General Account	2,046.00	
Investment Account	NIL	
Parish Lengthsman Account	NIL	

		130,123.10

Payments – April 2019:

General Account	9,319.53	
Investment Account	NIL	
Parish Lengthsman Account	919.32	

		119,884.25

Balances @ 26/04/19

General Account	26,193.53	
Investment Account	88,322.29	
Parish Lengthsman Account	5,368.43	

		119,884.25

Less unpresented cheques at 31/04/19	39,030.00	
Banking after 26/04/19	10,091.90	

Available Funds @ 31/04/19 148,822.35

As per Cashbook:

General Account	55,131.63	
Investment Account	88,322.29	
Parish Lengthsman Account	5,368.43	

		148,822.35

Dulverton Town Council

**Bank Reconciliation Statement as at 30/04/2019
for Cashbook 1 - General Account 38007789**

Bank Statement Account Name (s)	Statement Date	Page No	Balances
General Bank Account 7789	26/04/2019	1	26,193.53

<u>Unpresented Cheques (Minus)</u>			Amount
17/01/2019	U002514	Kier Recycling CIC	40.56
14/03/2019	U002545	Kier Recycling CIC	96.00
14/03/2019	U002545	Kier Recycling CIC	40.56
11/04/2019	U002562	Ms A. Gibbs	10.00
11/04/2019	U002563	GC Stanbury & Son	121.21
16/04/2019	U002568	Kier Recycling CIC	40.56
18/04/2019	U002573	Somerset West & Taunton	47.00
23/04/2019	U002574	Theo Jackson	200.00
23/04/2019	U002575	Coutts Events	340.00
23/04/2019	U002576	Mrs C. Dubery	39.60
02/05/2019	U002578	Kale Signs – Mr Nick Coutts	288.65
02/05/2019	U002580	Idverdi	773.52
02/05/2019	U002581	Pugsley Farms	6,564.00
02/05/2019	U002582	BH&S Insurance Services Ltd.	313.88
02/05/2019	U002583	GC Stanbury & Son	103.73
02/05/2019	U002584	Mr A. Takel	864.00

10,091.90

16,101.63Receipts not Banked/Cleared (Plus)

25/04/2019	BACS	Somerset West & Taunton Council	38,500.00
30/04/2019	000341	Hedley Price Funeral Directors	300.00
02/05/2019	000343/4	Farmers Market Fees	230.00

39,030.00

55,131.63**Balance per Cash Book is :-****55,131.63****Difference is :-****0.00**

Appendix A2

**Bank Reconciliation Statement as at 30/04/2019
for Cashbook 2 - Parish Lengthsman Acc 38024152**

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Parish Lengthsman Account 4152	26/04/2019	1	5,368.43

<u>Unpresented Cheques (Minus)</u>			Amount
			0.00
			0.00
			----- 5,368.43

<u>Receipts not Banked/Cleared (Plus)</u>			Amount
			0.00
			0.00
			----- 5,368.43

Balance per Cash Book is :-**5,368.43****Difference is :-****0.00**

Dulverton Town Council
Cashbook transactions totaling £1.00 or more
for the period 01/04/2019 to 30/04/2019

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	General Account 38007789	04/04/2019	U002556	Direct Tec	90.00
1	General Account 38007789	04/04/2019	U002557	Viking Direct	79.52
1	General Account 38007789	04/04/2019	U002558	Water2business	77.96
1	General Account 38007789	04/04/2019	U002559	Exmoor News	46.00
1	General Account 38007789	04/04/2019	U002560	Mr Andy Takel	486.00
1	General Account 38007789	04/04/2019	U002561	Mr P J Russell	1,008.00
1	General Account 38007789	11/04/2019	U002562	Ms A. Gibbs	10.00
1	General Account 38007789	11/04/2019	U002563	GC Stanbury & Son	121.21
1	General Account 38007789	11/04/2019	U002564	Somerset West & Taunton	839.17
1	General Account 38007789	16/04/2019	U 002565	Saxo Print Ltd.	113.76
1	General Account 38007789	16/04/2019	U002566	Mrs A. Marshall	350.00
1	General Account 38007789	16/04/2019	U002567	Dul. Club & Rdg. Room	750.00
1	General Account 38007789	16/04/2019	U002568	Kier Recycling CIC	40.56
1	General Account 38007789	16/04/2019	U002569	British Telecom Business	68.52
1	General Account 38007789	16/04/2019	U002570	Mrs C. Dubery	37.15
2	Parish Lengthman Acc 38024152	25/04/2019	U000143	Mr Shaun Bryant	473.66
1	General Account 38007789	25/04/2019	U002572	Sylvia Gosling	486.20
1	General Account 38007789	25/04/2019	U002571	Amanda Munday	1,191.68
1	General Account 38007789	18/04/2019	U002573	Somerset West & Taunton	47.00
1	General Account 38007789	23/04/2019	U002574	Theo Jackson	200.00
1	General Account 38007789	23/04/2019	U002575	Coutts Events	340.00
1	General Account 38007789	23/04/2019	U002576	Mrs C. Dubery	39.00

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	General Account 38007789	04/04/2019	1,116.26
1	General Account 38007789	09/04/2019	300.00
1	General Account 38007789	16/04/2019	93.89
1	General Account 38007789	25/04/2019	38,500.00
1	General Account 38007789	30/04/2019	300.00
1	General Account 38007789	12/04/2019	355.85
1	General Account 38007789	08/04/2019	90.00

