



Dulverton Town Council

www.dulvertontowncouncil.co.uk

The Clerk

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Minutes of the Meeting of Dulverton Town Council

Held on Tuesday 9th April 2019 at 7.00pm, in the Town Council Office, 2A Lady Street, Dulverton

Present: Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery; Mrs Louise Parrish; Mrs Margaret Rawle; Mr Piers Wood; Mr Bruce Heywood and Mr Nick Thwaites, Somerset West & Taunton (S.W.&T.C.) and Mrs Francis Nicholson, Somerset County Council (S.C.C.) who all arrived at 7.10pm. Cllr. Mrs Frances Nicholson left at 7.55pm and Mr Bruce Heywood and Mr Nick Thwaites left at 8.50pm.

Deferment of Business for Comment by the Public: None

Apologies for absence and acceptance of any reasons offered if agreed:
Cllr. Mrs Judy Ernest.

Declarations of Interest: None

Chairman's Comments & Meeting Management: None

Questions for County and District Councillors:

Cllr. Frances Nicholson - S.C.C.

High Street Drainage: The drains are to be inspected and any work necessary undertaken.

Dulverton Schools: The projected numbers of students are lower than forecasted. Finances continue to be limited. Cllr. Nicholson stated the School Governors are aware and will need to consider the social dynamics of the whole parish and the options available and then approach Somerset County Council with any proposals.

Winsford Hill: A further death of a pony occurred last week following a 'hit & run' accident. Cllr. Rawle queried as to whether further signage would help. Cllr. Nicholson suggested that local people were responsible and that signage would not be effective.

Road Closure - 28th March from Machine Cross to Jury Hill: Members complained of the lack of signage warning of the closure and the fact that signage is placed in the road, narrowing the access.

Cllrs Bruce Heywood & Nick Thwaites - S.W.&T.C:

Leat Weir: Cllr Thwaites has met with the S.W.&T.C. 'in- house' team who are to organise the removal of the tree and associated rubbish in the Leat Weir.

S.W.&T: The new website was launched on 1st April 2019. Discussion continued concerning the opportunity to speak to the relevant officer. Cllr. Thwaites requested that all issues are reported to him which he will pursue.

Car Park Lights: It was reported that the lights are now continually on over-night. The cover has still not been re-attached. Cllr. Thwaites reported that he had undertaken a site visit with Ms Beccy Brown who agreed to pursue the issues raised.

Minutes of the meeting held on 11th March 2019 circulated: were approved and signed. Proposed by Mrs Parrish, seconded by Mrs Rawle and carried.

6406 Update of action points resulting from the last meeting:

6402 DTC Publicity:

Following considerable debate during which members considered two gazebos currently on the market, it was determined that further investigation was needed to ensure that whatever was resolved to purchase was capable of withstanding the conditions in which it is intended to be used.

6407 Accounts:

Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mrs Rawle, seconded by Mrs Dubery and carried.

Payments for approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mrs Dubery, seconded by Mrs Rawle and carried

The Clerk informed members that the internal audit had been completed and the report received. A Legal & Finance meeting will be held in the near future.

6408 Committees:

Minutes to be approved by the relative Committee members and be adopted as part of this meeting:

Planning Committee Meetings – 12th March 2019 and 9th April 2019

RESOLVED: That the minutes of the Planning Committee meeting held on 12th March 2019 are approved. Proposed by Mrs Rawle, seconded by Mr Lewis and carried.

RESOLVED: That the minutes of the Planning Committee meeting held on 9th April 2019 are approved. Proposed by Mr Lewis, seconded by Mr Wood and carried.

Town Management Committee: 19th March 2019

RESOLVED: That the minutes of the Town Management Committee meeting held on 19th March 2019 are approved. Proposed by Mr Wood, seconded by Mrs Rawle and carried.

6409 Councillor Resignation:

The Clerk informed members that the Revd. Elaine Jessiman had resigned from the Council and his letter of resignation was read to those present. Members were informed that in accordance with Rule 5 of the Local Elections (Parishes and Communities) Rules 2006, where the vacancy occurs within six months before the day on which the councillor whose office is vacant would regularly have retired, it is not necessary to hold an election. The vacancy may be filled either by co-option by the Parish, or at the next ordinary election of councillors on 2 May 2019. A notice has been published to this effect.

6410 War Memorial:

The Chairman expressed his disappointment that the RBL seemed to be continuing discussions and investigations regarding the war memorial without the involvement of DTC and WSC. He suggested that no further discussion between members takes place concerning the matter. He hoped that the RBL would consider meeting with DTC and WSC at the earliest opportunity in order that the issue can be considered in partnership. This would ensure that any plans had the agreement of all parties and that no false expectations created.

The Chairman expressed his disappointment that the RBL had not yet approached DTC concerning the proposed re-siting of the war memorial. He suggests that no further discussion between members takes place concerning the matter. He hopes that in the event that the RBL consider that moving the memorial is an option an approach will be made to DTC so the issue can be considered in partnership.

6411 Late Correspondence:

Correspondence noted by members.

6412 Questions for Members who have attended additional meetings:

ENPA Tourist Meeting – 3rd April 2019: Attended by Mrs Rawle who reported that the Lorna Doone Event is attracting considerable interest.

Members were also informed that funding has been set aside with regards the future maintenance of the signposts.

St Margaret's Hospice Coffee Morning – 3th April 2019 – Attended by Mrs Rawle and Mr Lewis.

Among other events an Open Garden event is to take place on Friday 7th June at Hollam House.

Lorna Doone Committee: Members have met regularly over the past month. The arrangements are progressing well. The face- book page has reportedly had about 8,000 hits.

P.C.C. Meeting – Attended by Mr Lewis who reported that the P.C.C. was happy to be approached. Work is to commence on the memorial garden in the near future. Consideration is to be given to add some extra pages to the Parish Magazine, to include issues relevant to local residents, following the demise of the Dulverton Voice.

6413 Issues to be raised with permission of the Chairman:

Charging Points: Launch arranged by the Steering Group, EV2 Charge Community Project, is scheduled to take place at The Rest & Be Thankful on 24th April 2019. Information will be available concerning electric vehicles, hybrids and EV public charging in Somerset.

Annual Parish Meeting & Annual General Meeting: The Clerk reminded members that the meetings were to be held consecutively on 8th May 2019.

Local Government Elections: It was noted that the election is uncontested as there were only six candidates nominated.

Chairman



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FINANCIAL STATEMENT

Bank Balances at 26/02/19:

General Account	36,163.50
Investment Account	88,322.29
Parish Lengthsman Account	5,394.66

129,880.45

Receipts - March 2019:

General Account	610.00
Investment Account	NIL
Parish Lengthsman Account	1,338.75

131,829.20

Payments - March 2019:

General Account	3,306.44
Investment Account	NIL
Parish Lengthsman Account	445.66

128,077.10

Balances @ 26/03/19

General Account	33,467.06
Investment Account	88,322.29
Parish Lengthsman Account	6,287.75

128,077.10

Less unpresented cheques at 28/03/19	4,318.35
Banking after 26/03/19	90.00

Available Funds @ 31/03/19**123,848.75**As per Cashbook:

General Account	29,684.37
Investment Account	88,322.29
Parish Lengthsman Account	5,842.09

123,848.75

Appendix A1

Date: 02/04/2019

Dulverton Town Council

**Bank Reconciliation Statement as at 02/04/2019
for Cashbook 1 - General Account 38007789**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
General Bank Account 7789	28/03/2019	1	33,467.06

Unpresented Cheques (Minus)

			<u>Amount</u>
17/01/2019	U002514	Kier Recycling CIC	40.56
14/03/2019	U002545	Kier Recycling CIC	96.00
14/03/2019	U002545	Kier Recycling CIC	40.56
27/03/2019	U002549	Amanda Rose	1,153.77
27/03/2019	U002550	Sylvia Gosling	474.63
28/03/2019	U002551	Andy Nicholas	266.66
28/03/2019	U002552	EDF Energy	402.19
28/03/2019	U002553	S.C.C. County Highways	288.60
28/03/2019	U002554	HMRC	377.32
28/03/2019	U002555	water2business	772.40

3,872.69

29,594.37

Receipts not Banked/Cleared (Plus)

90.00

90.00
29,684.37

Balance per Cash Book is :-

29,684.37

Difference is :-

0.00

Appendix A2

Date: 02/04/2019

Dulverton Town Council

**Bank Reconciliation Statement as at 02/04/2019
for Cashbook 2 - Parish Lengthman Acc 38024152**

<u>Bank Statement Account Name</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Parish Lengthsman Account 4152	28/03/2019	1	6,287.75

Unpresented Cheques (Minus)

27/03/2019 U000143 Mr Shaun Bryant

Amount

445.66

445.66
5,842.09**Receipts not Banked/Cleared (Plus)**

0.00

0.00
5,842.09**Balance per Cash Book is :-****5,842.09****Difference is :-****0.00**

Appendix B

Dulverton Town Council**Cashbook transactions totaling £0.00 or more
for the period 01/03/2019 to 31/03/2019****Payments**

Cb No	Bank Account Name	Date	Payment Ref	Payee Name	Amount
1	General Account 38007789	07/03/2019	U002537	Mr Andrew Nicholas	266.66
1	General Account 38007789	07/03/2019	U002538	A-Tac Cleaning	1,086.00
1	General Account 38007789	07/03/2019	U002539	Southern Electric	112.93
1	General Account 38007789	07/03/2019	U002540	Mason Kings	12.50
1	General Account 38007789	07/03/2019	U002541	EDF Energy	14.36
1	General Account 38007789	07/03/2019	U002542	Andy Takel	372.00
1	General Account 38007789	07/03/2019	U002543	South West Hygiene	225.02
1	General Account 38007789	14/03/2019	U002544	Travis Perkins	5.06
1	General Account 38007789	14/03/2019	U002545	Kier Recycling CIC	96.00
1	General Account 38007789	14/03/2019	U002545	Kier Recycling CIC	40.56
1	General Account 38007789	14/03/2019	U002546	Kale Signs	64.40
1	General Account 38007789	14/03/2019	U002547	Mrs C. Dubery	126.00
1	General Account 38007789	27/03/2019	U002548	Chris Stephens & Sons	30.00
1	General Account 38007789	27/03/2019	U002549	Amanda Munday	1,135.77
1	General Account 38007789	27/03/2019	U002550	Sylvia Gosling	474.63
2	Parish L. Account 38024152	27/03/2019	U000143	Mr Shaun Bryant	445.66
1	General Account 38007789	28/03/2019	U002551	Mr Andrew Nicholas	266.66
1	General Account 38007789	28/03/2019	U002552	EDF Energy	402.19
1	General Account 38007789	28/03/2019	U002553	S.S.C. County Highways	288.60
1	General Account 38007789	28/03/2019	U002554	HMRC	337.32
1	General Account 38007789	28/03/2019	U002555	water2business	772.00

Receipts

Cb No	Bank Account Name	Date Banked	Amount Banked
1	General Account 38007789	07/03/2019	90.00
1	General Account 38007789	07/03/2019	400.00
2	Parish Lengthsman Acc 38024152	12/03/2019	414.75
1	General Account 38007789	12/03/2019	30.00
2	Parish Lengthsman Acc 38024152	14/03/2019	924.00
1	General Account 38007789	28/03/2019	90.00