



Dulverton Town Council

www.dulvertontowncouncil.co.uk

The Clerk

The Council Office
2A Lady Street, Dulverton
Somerset TA22 9BZ

clerk@dulvertontowncouncil.co.uk
Telephone: 01398 324561

Minutes of the Meeting of Dulverton Town Council

Held on Monday 11th February 2019 at 7.00pm, in the Town Hall, Dulverton

Present: Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery; Mrs Judy Ernest; Mrs Louise Parrish; Mrs Margaret Rawle; Mr Piers Wood; Mr Bruce Heywood (W.S.C.) Mr Nick Thwaites (W.S.C.), Mrs Frances Nicholson (S.C.C.) who left at 8.10pm.

Deferment of Business for Comment by the Public: None

Apologies for absence and acceptance of any reasons offered if agreed:
Cllr. Revd. Elaine Jessiman who is ill.

Declarations of Interest:
Cllrs. Mrs Chris Dubery with regards the Sports Field Management Committee.

Chairman's Comments & Meeting Management:
The Chairman expressed members' sadness at the passing of Councillor Mr Ivan Gunn and the loss to this community.

Presentation: Ms Beccy Brown – W.S.C. Localities Engagement Lead:
Members were informed that Ms Brown will be working with communities in West Somerset, identifying issues and new projects and providing support when needed. She will be working closely with the Village Agent and be available to advise members when necessary.
Members and the Clerk expressed the need for effective communication between the two authorities.

Questions for County and District Councillors:

Nick Thwaites W.S.C.:

Barnes Close Industrial Units: Cllr. Coulman enquires as to the current usage and occupation of the units. Cllr Thwaites agreed to ascertain the situation.

W.S.C. Car Parking Strategy: To be reported on at the Scrutiny Committee meeting scheduled to be held on 14th February 2019.

Bruce Heywood (W.S.C.)

Free Parking: To be offered in all car parks on 30th June 2019, during the Lorna Doone Festival event.

Kemps Way/ Hanover Court Hedge: It was reported that the hedge had been cut as requested. Members expressed their thanks.

Frances Nicholson (S.S.C.):

Winter Salting: Members were informed that £200,000 is being set aside to fund the replacement of all the precautionary salting routes.

Oldways End: Members expressed their concern that the proposed closure and diversion is not practical.

Lady Street/ Northmoor Road: Following several further instances where large lorries had attempted to enter and access Northmoor Road via Lady Street causing severe problems as a result, Cllr. Rawle enquired as to whether a sign could be erected at the Barle Enterprise Centre stating that access down Lady Street was not suitable for large vehicles.

Salting and Gritting: Members expressed their concerns that during the last bout of bad weather, 31st January/1st February, the roads in Dulverton had failed to be gritted in anticipation of snow. Councillor Nicholson agreed to make enquiries.

Fore Street - Proposed Works: It was confirmed that seven car park spaces will be closed as from 25th February 2019 and that the closures will be enforced.

Minutes of the meeting held on 14th January 2019 as circulated:

Were approved and signed. Proposed by Mrs Ernest, seconded by Mrs Dubery and carried.

6388 Update of action points resulting from the last meeting:

6380 PCC Liaison: The Chairman reported that it was the intention of the P.C.C. to invite a representative from DTC to attend and observe future P.C.C. meetings.

6389 Accounts:

The Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mrs Dubery, seconded by Mrs Ernest and carried.

Payments for Approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mr Lewis, seconded by Mr Wood and carried.

6390 Committees:

Minutes submitted for approval:

Town Management Committee Meeting – 15th January 2019:

RESOLVED: To adopt as part of this meeting the minutes of the Town Management Committee meeting held on 15th January 2019. Proposed by Mrs Rawle seconded by Mr Coulman and carried.

Planning Committee Meeting – 31st January 2019

RESOLVED: To adopt as part of this meeting the minutes of the Planning Committee meeting held on 31st January 2019. Proposed by Mr Wood, seconded by Mrs Rawle and carried.

6391 : Salary Award – 2019:

RESOLVED: To adopt the new pay scales as agreed by the National Joint Council for Local Government and recommended by NALC as from 1st April 2019. Proposed by Mrs Dubery, seconded by Mrs Ernest and carried.

6392 Staff Contracts:

The Clerk informed members that there are ongoing discussions between the Association of Local Council Clerks and the National Association of Local Councils concerning a new model Contract of Employment and the problem of bullying within the sector.

6393 The Somerset Wood Project:

After lengthy discussion it was:

RESOLVED: To award a one –off payment amounting to £250.00. Proposed by Mr Lewis, seconded by Mrs Dubery and carried.

6394 Late Correspondence:

Correspondence noted by members.

Calvert Trust- Daisy Hockin, Events & Corporate Fundraiser: Notification and details concerning the proposed mountain bike event to be held through Exmoor on Sunday 26th May 2019.

Members have no objections to the proposals.

6395 Questions for Members who have attended additional meetings:

Exmoor Panel Meeting – 22nd January 2019 – Attended by Cllr. Mrs Margaret Rawle who circulated a report to members

Exmoor National Park Committee Meeting – 5th February 2019 – Attended by Cllr. Mrs Margaret Rawle who circulated a report to members.

Members noted that DTC comments with regards their opposition to an expansion of the conservation area to include the west bank of the Barle had been made at the Planning Committee meeting held on 6th November 2018. As it had been confirmed that the proposal had been withdrawn no further action was taken.

During the meeting it was suggested that it was beneficial to be in a conservation area in order to tap into funding grants, hence the weir being included. Members questioned as to what funding had in fact been granted since the imposition of the original conservation area.

Lorna Doone Committee: Representatives met with the Taunton Garrison to finalize arrangements.

6396 Issues to be raised with permission of the Chairman:

Councillor Vacancy: The Clerk informed members that due to the death of Mr Ivan Gunn there existed a further vacancy.

Members were informed that in accordance with Rule 5 of the Local Elections (Parishes and Communities) Rules 2006, where the vacancy occurs within six months before the day on which the councillor whose office is vacant would regularly have retired, it is not necessary to hold an election. The vacancy may be filled either by co-option by the Parish, or at the next ordinary election of councillors on 2 May 2019. A notice has been published to this effect.

Chairman



Dulverton Town Council

www.dulvertontowncouncil.co.uk

The Clerk

The Council Office
2A Lady Street, Dulverton
Somerset TA22 9BZ

clerk@dulvertontowncouncil.co.uk
Telephone: 01398 324561

FINANCIAL STATEMENT

Bank Balances at 26/12/18:

General Account	46,827.17	
Investment Account	87,686.38	
Parish Lengthsman Account	1,687.57	

		136,201.12

Receipts - January 2019:

General Account	1,485.10	
Investment Account	635.91	
Parish Lengthsman Account	NIL	

		138,322.13

Payments – January 2019:

General Account	2,254.01	
Investment Account	NIL	
Parish Lengthsman Account	NIL	

		136,068.12

Balances @ 26/01/19

General Account	46,058.26
Investment Account	88,322.29

Parish Lengthsman Account	1,687.57	-----
		136,068.12
Less unpresented cheques at 31/01/19	4,734.50	
Banking after 26/01/19	NIL	
Available Funds @ 31/01/19		131,333.62

As per Cashbook:

General Account	41,769.42
Investment Account	88,322.29
Parish Lengthsman Account	1,241.91

	131,333.62

Appendix A1

Dulverton Town Council

**Bank Reconciliation Statement as at 31/01/2019
for Cashbook 1 - General Account 38007789**

Bank Statement Account Name (s)	Statement Date	Page No	Balances
General Bank Account 7789	31/01/2019	1	45,058.2670
<u>Unpresented Cheques (Minus)</u>		Amount	
17/01/2019 U002514 Kier Recycling CIC		40.56	
22/01/2019 002518 Dul & Dis.Young Peoples Project		285.00	
22/01/2019 002478 Devon Garden Machinery		568.00	
24/01/2019 U002522 Dul Club & Reading Room		750.00	
24/01/2019 U002523 Devon Garden Machinery		580.00	
24/01/2019 U002524 Mr Andrew Nicholas		266.66	
25/01/2019 U002520 Mrs Sylvia Gosling		474.63	
25/01/2019 U002520 Mrs Amanda Munday		1,146.36	
31/01/2019 U002525 Devon Garden Machinery		176.21	
			4,288.84

			41,769.42
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	
			0.00

			41,769.42
		Balance per Cash Book is :-	41,769.42
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/01/2019
for Cashbook 2 - Parish Lengthsman Acc 38024152**

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Parish Lengthsman Account 4152	31/01/2019	1	1,687.57
<u>Unpresented Cheques (Minus)</u>			
24/01/2019 U000139	Mr Shaun Bryant	445.66	445.66

			1,241.91
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	0.00

			1,241.91
		Balance per Cash Book is :-	1,241.91
		Difference is :-	0.00

Appendix B

**Dulverton Town Council
Cashbook transactions totaling £1.00 or more
for the period 01/01/2019 to 31/01/2019**

Payments

Cb No	Bank Account Name	Date	Payment Ref	Payee Name	Amount
1	General Account 38007789	01/01/2019	U002510	Kier Recycling CIC	40.56
1	General Account 38007789	07/01/2019	U002512	Direct Tec	90.00
1	General Account 38007789	07/01/2019	U002513	Andy Takel	378.00
1	General Account 38007789	17/01/2019	U002514	Kier Recycling CIC	40.56
1	General Account 38007789	17/01/2019	U002516	British Telecom Internet Services	63.72
1	General Account 38007789	17/01/2019	U002517	EDF Energy	297.51
1	General Account 38007789	22/01/2019	002518	Dul. & Dist. YP Project	285.00
1	General Account 38007789	22/01/2019	U002519	Devon Garden Machinery	568.52
2	Parish Lengthman Acc 38024152	24/01/2019	U000139	Mr Shaun Bryant	445.66
1	General Account 38007789	25/01/2019	U002520	Sylvia Gosling	474.63
1	General Account 38007789	25/01/2019	U002521	Amanda Munday	1,146.36
1	General Account 38007789	24/01/2019	U002522	Dul. Club & Rdg. Room	750.00
1	General Account 38007789	24/01/2019	U002523	Devon Garden Machinery	580.90
1	General Account 38007789	25/01/2019	U002524	Andy Nicholas	266.66
1	General Account 38007789	22/01/2019	U002525	Devon Garden Machinery	176.21

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	General Account 38007789	07/01/2019	310.91
1	General Account 38007789	17/01/2019	90.00
1	General Account 38007789	22/01/2019	90.00
1	General Account 38007789	07/01/2019	90.00
1	General Account 38007789	22/01/2019	90.00
1	General Account 38007789	17/01/2019	814.19

DRAFT