



Dulverton Town Council

www.dulvertontowncouncil.co.uk

The Clerk

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Minutes of the Meeting of Dulverton Town Council

Held on Monday 10th December 2018 at 7.00pm, in the Town Hall, Dulverton

Present: Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery; Mr Ian Fleming; Mrs Margaret Rawle; Mr Piers Wood; Mr Nick Thwaites (W.S.C.), who left at 8.10pm and one member of the public.

Deferment of Business for Comment by the Public: None

Apologies for absence and acceptance of any reasons offered if agreed:

Cllr. Mrs Judy Ernest who has family responsibilities.

Cllr. Revd. Elaine Jessiman who is ill.

Cllr. Cllr. Mr Ivan Gunn who is ill.

Cllr. Mr Bruce Heywood (W.S.C.)

Cllr. Mrs Francis Nicholson (S.C.C.)

Declarations of Interest:

Cllrs. Mrs Chris Dubery and Mr Ian Fleming with regards the Sports Field Management Committee.

Cllr. Mr Ian Fleming with regards Planning Application 6/9/18/122.

Chairman's Comments & Meeting Management: None

Presentation: Mr Adrian Woollason, Station Manager, Devon & Somerset Fire & Rescue Service. Responsible for Taunton, Dulverton. Porlock and Minehead Fire Stations.

Members were informed that the service is undergoing necessary change due to the funding sources which drives how the service operates. At present there exists a shortage of manpower and there still needs to be a reduction in capital expenses. There is no immediate proposal to change the medium rescue pump currently stationed at Dulverton, however this is likely to change as the existing pump will have to be replaced in the near future and work has already started on drawing up a specification with regards need. The single priority remains 'to be protection of life', as per current legislation.

The Service in Dulverton currently looking to recruit a further four fire-fighters, and members were requested to spread the word amongst the local community.

Cllr. Dubery requested that consideration is given to the equipment required in the event of flooding.

The Chairman thanked Mr Woollason for his attendance.

Questions for County and District Councillors:

Nick Thwaites W.S.C.:

Lion Car Park Lighting: It was reported that the light situated at the entrance to Abbots Way was still not working.

Lorna Doone Roundabout: The blue arrows are still missing and members expressed their concerns regarding the hazards posed to motorists as a result. Cllr. Thwaites to pursue.

W.S.C. Scrutiny Meeting: At the meeting scheduled to be held in February 2019 the Task and Finish Group will report on the future of off street parking in West Somerset.

Frances Nicholson S.S.C.:

Parking Signage:

RESOLVED: To approve the proposal to erect signage on the existing pole at the entrance to Rosemary Lane. Proposed by Mrs Dubery, seconded by Mr Wood and carried.

Minutes of the meeting held on 12th November 2018 as circulated:

Were approved with the following amendment on page 2 which will read as follows:

'Monmouth Terrace: Monmouth Terrace is a paved public footpath (DU 3/44). Somerset County Council has delegated responsibility for public footpaths, other than 'sealed surfaces' to E.N.P.A. The agreement includes a list of 'sealed surfaces' exclusions. Unfortunately Monmouth Terrace has been omitted from the list. Due to the safety concerns involved in this case E.N.P.A. have agreed to arrange a simple repair by resetting some of the loose paving stones and checking that that all the paving stones have sufficient bedding to reduce the risk of further breakages; and is pursuing the apparent oversight of Monmouth Terrace in the list of exclusions in the delegation agreement with S.C.C.'

Proposed by Mrs Dubery, seconded by Mr Wood and carried.

6368 Update of action points resulting from the last meeting:

6360 Church Wall Repair Costs:

A response has been received from the Diocese and circulated to members. Members agreed that the most productive way forward would be to invite the P.C.C. to work together with regards issues which effect the wellbeing of the residents of Dulverton. Cllr. Lewis agreed to pursue the proposal.

6362 Telephone Kiosk – Bridge Street:

The kiosk is apparently damaged beyond repair. It has not been confirmed as to whether it will be replaced.

6369 Accounts:

The Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mr Fleming, seconded by Mrs Dubery and carried.

Payments for Approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mrs Dubery, seconded by Mr Lewis and carried.

6370 Committees:

Minutes submitted for approval:

Planning Committee Meetings – 4th & 10th December 2018:

RESOLVED: To adopt as part of this meeting the minutes of the Planning Committee meetings held on 4th & 10th December 2018. Proposed by Mrs Rawle, seconded by Mr Wood and carried.

6371 : Somerset Playing Field Association:

RESOLVED: To re-subscribe to the SFA at a cost of £25.00. Proposed by Mr Lewis, seconded by Mrs Dubery and carried.

6372 Society of Local Council Clerks/ Association of Local Council Clerks:

RESOLVED: To renew the membership of the Clerk at £156 and £40.00 respectively. Proposed by Mr Lewis, seconded by Mr Fleming and carried.

6373 AtWest:

Members agreed not to grant an award on this occasion.

6374 Town Signs:

No further developments.

6375 Web Content Accessibility Requirements:

The Chairman briefed members on the reasonable adjustments required to the website concerning accessibility, which have to be implemented by 2020.

6376 Lorna Doone Festival – 29th/30th June 2019:

Representatives from Dulverton Town Council have met with the Traders Association to discuss proposals.

A Facebook page has been created 'Dulverton Summer Festival – Lorna Doone'. A program of events has been drafted; however advertising of the event has still to be determined.

Costs are anticipated to amount to approximately £2,300. Commitments regarding funding have already been received. Dulverton Town Council will be requested to underwrite the event by £1,000 at the next scheduled meeting.

6377 Late Correspondence:

Correspondence noted by members.

6378 Questions for Members who have attended additional meetings:

None

6379 Issues to be raised with permission of the Chairman:

E.N.P.A. Members were reminded that a consultation event is to be held in the Town Hall on 11th December 2018 concerning the proposed extension of the Conservation Area to include the weir and leat.

Starlight Event: The Clerk was requested to write and congratulate the Starlight Committee for the success of this year's event.

Chairman



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FINANCIAL STATEMENT

Bank Balances at 26/10/18:

General Account	57,547.48
Investment Account	87,686.38
Parish Lengthsman Account	3,024.55

148,258.41

Receipts - November 2018:

General Account	1,090.00
Investment Account	NIL
Parish Lengthsman Account	NIL

149,348.41

Payments – November 2018:

General Account	4,375.78
Investment Account	NIL
Parish Lengthsman Account	445.66

144,526.97

Balances @ 26/11/18

General Account	54,261.70
Investment Account	87,686.38
Parish Lengthsman Account	2,578.89

144,525.97

Less unpresented cheques at 31/11/18	4,678.31
Banking after 26/11/18	NIL

Available Funds @ 30/11/18

139,848.00

As per Cashbook:

General Account	50,028.39
Investment Account	87,686.38
Parish Lengthsman Account	2,133.23

139,848.00

Date: 30/11/2018

Dulverton Town Council

**Bank Reconciliation Statement as at 30/11/2018
for Cashbook 1 - General Account 38007789**

Bank Statement Account Name (s)	Statement Date	Page No	Balances
General Bank Account 7789	30/11/2018	1	54,261.70
<u>Unpresented Cheques (Minus)</u>			Amount
21/11/2017	U002299	Exe Pest	120.00
04/10/2018	U002460	Complete Weed Control	96.00
06/11/2018	002478	Somerset County Council	500.00
23/11/2018	U002484	Mrs Sylvia Gosling	474.63
23/11/2018	U002485	Mrs Amanda Munday	1,155.35
27/11/2018	U002486	CareMoor (E.N.P.A.)	50.00
27/11/2018	U002489	Printing at the Vicarage	6.09
27/11/2018	U002488	Royal British Legion	50.00
27/11/2018	U002487	Viking Direct	67.95
30/11/2018	U002490	Mr Andrew Nicholas	266.66
30/11/2018	U002491	Dul Club & Reading Room	750.00
30/11/2018	U002493	Kier Recycling CIC	40.56
30/11/2018	U002492	PEAC	109.08
30/11/2018	U002494	Dulverton by Starlight	445.00
30/11/2018	U002495		101.99
			4,233.31

			50,028.39
<u>Receipts not Banked/Cleared (Plus)</u>			
			0.00
			0.00

			50,028.39
Balance per Cash Book is :-			50,028.39
Difference is :-			0.00

Appendix A2

Date: 30/11/2018

**Bank Reconciliation Statement as at 30/11/2018
for Cashbook 2 - Parish Lengthsman Acc 38024152**

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Parish Lengthsman Account 4152	30/11/2018	1	2,578.89
<u>Unpresented Cheques (Minus)</u>			Amount
23/11/2018	U000137	Mr Shaun Bryant	445.66
			445.66

			2,133.23
<u>Receipts not Banked/Cleared (Plus)</u>			
			0.00
			0.00

			2,133.23
Balance per Cash Book is :-			3,025.55
Difference is :-			0.00

Dulverton Town Council
Cashbook transactions totaling £1.00 or more
for the period 01/09/2018 to 30/09/2018

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	General Account 38007789	01/11/2018	U002476	Andy Nicholas	290.66
1	General Account 38007789	06/11/2018	U002477	Andy Takel	942.00
1	General Account 38007789	06/11/2018	002478	Somerset County Council	500.00
1	General Account 38007789	12/11/2018	U002479	GC Stanbury & Son	89.22
1	General Account 38007789	12/11/2018	U002480	Risdon Hosegood.	1,463.00
1	General Account 38007789	12/11/2018	U002481	Devon Garden Machinery	161.15
1	General Account 38007789	12/11/2018	U002482	Travis Perkins	64.07
1	General Account 38007789	21/11/2018	D/D	British Telecom Business	51.02
2	Parish Lengthman Acc 38024152	23/11/2018	U000137	Mr Shaun Bryant	445.66
1	General Account 38007789	23/11/2018	U002484	Sylvia Gosling	474.63
1	General Account 38007789	23/11/2018	U002485	Amanda Munday	1,155.35
1	General Account 38007789	27/11/2018	U002486	CareMoor (ENPA)	50.00
1	General Account 38007789	27/11/2018	U002489	Printing at the Vicarage	6.09
1	General Account 38007789	27/11/2018	U002488	Royal British Legion	50.00
1	General Account 38007789	27/11/2018	U002487	Viking Direct	67.95
1	General Account 38007789	30/11/2018	U002490	Andy Nicholas	266.66
1	General Account 38007789	30/11/2018	U002491	Dul. Club & Reading Rm.	750.00
1	General Account 38007789	30/11/2018	U002493	Kier Recycling CIC	40.56
1	General Account 38007789	30/11/2018	U002492	PEAC	109.99
1	General Account 38007789	30/11/2018	U002494	Dulverton by Starlight	445.00
1	General Account 38007789	30/11/2018	U002495	Southern Electric	101.99

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	General Account 38007789	22/11/2018	400.00
1	General Account 38007789	23/11/2018	90.00