



# Dulverton Town Council

[www.dulvertontowncouncil.co.uk](http://www.dulvertontowncouncil.co.uk)

## The Clerk

P.O. Box 8  
Dulverton  
Somerset TA22 9BX

[clerk@dulvertontowncouncil.co.uk](mailto:clerk@dulvertontowncouncil.co.uk)  
Telephone: 01398 324561

## **Minutes of the Meeting of Dulverton Town Council**

Held on Monday 12th November 2018 at 7.00pm, in the Town Hall,  
Dulverton

**Present:** Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery; Mr Ian Fleming; Mr Ivan Gunn; Mrs Louise Parrish; Mrs Margaret Rawle; Mr Piers Wood; Mr Bruce Heywood (W.S.C.); Mr Nick Thwaites (W.S.C.), who left at 7.30pm and Mrs Francis Nicholson (S.C.C.), who left at 7.40pm.

**Deferment of Business for Comment by the Public:** None

**Apologies for absence and acceptance of any reasons offered if agreed:**

Cllr. Mrs Judy Ernest who has family responsibilities.

Cllr. Revd. Elaine Jessiman who is ill.

**Declarations of Interest:**

Cllr. Mr Ivan Gunn with regards his position as Editor of The Dulverton Voice & All Saints Church.

Cllrs. Mrs Christine Dubery and Mr Ian Fleming with regards the Sports Field Management Committee.

**Chairman's Comments & Meeting Management:** None

**Questions for County and District Councillors:**

Cllr. Frances Nicholson S.C.C.

Dulverton Re-Cycling Centre: Members were informed that the decision to reduce the opening hours was made by the Waste Partnership without consultation.

Cllr Fleming commented that the facility is simply not being used to it's full potential, a statement confirmed by Cllr. Nicholson who commented that she believes that the usage will increase once the fees are revoked in October 2019.

Cllr Rawle commented that there existed several local users who only use the facility during the week. The Clerk confirmed that this was the case with regards the Parish Lengthsman who has been issued a permit. It would be preferable if the facility was open for at least one week day.

Cllr. Nicholson agreed to pursue the issue.

Precautionary Gritting: The decision to continue to carry out precautionary gritting along Amory Road has been agreed in principle. The decision with regards the filling of bags and bins has still to be resolved.

Monmouth Terrace: Monmouth Terrace is a public footpath (DU 3/44). Somerset County Council has delegated responsibility for public footpaths, other than 'sealed surfaces' to E.N.P.A. The agreement includes a list of 'sealed surfaces' exclusions. Unfortunately Monmouth Terrace has been omitted from the list.

Due to the safety concerns involved in this case E.N.P.A. have agreed to arrange a simple repair by resetting some of the loose paving stones and checking that all the paving stones have sufficient bedding to reduce the risk of further breakages; and is pursuing the apparent oversight of Monmouth Terrace in the list of exclusions in the delegation agreement with S.C.C.

Street Closures/Diversions: Cllr. Nicholson, who continues to earnestly pursue the issue, expressed her frustration at the lack of progress with regards the improvement of the process. In her opinion the problem exists due to the inconsistencies which arise from the procedure which determines that those authorities undertaking the work have the responsibility to organise the diversions etc. Consequently any 'successes' are effectively lost. In her opinion the system is inadequate and an alternative way of doing things has to be found.

Library Service: Members expressed their thanks to Cllr. Nicholson for her support with regards retaining the current service.

Cllrs Bruce Heywood & Nick Thwaites W.S.C.:

Cllr. Mr Nick Thwaites W.S.C.:

Electric Car Charging Points: Members were informed that W.S.C. were unable to progress the proposals due to lack of resources/officer time.

Lorna Doone Roundabout - Directional Signage: No further developments. It was reported that vehicles are still entering the roundabout and turning right.

Cllr. Mr Bruce Heywood:

Hinkley Point C - Community Fund: Members were informed that there may be opportunities to apply for funding.

West Somerset/Taunton Deane Council: Cllr. Heywood commented that there existed a very depressed and disconsolate atmosphere in the District offices at the present time.

**Minutes of the meeting held on 8<sup>th</sup> October 2018 circulated:** were approved and signed. Proposed by Mr Fleming, seconded by Mrs Parrish and carried.

**6360 Update of action points resulting from the last meeting:**

6351 Church Wall Repair Costs: The Clerk reported that both the P.C.C. and the Diocesan Secretary have acknowledged that a response to the letter from Dulverton Town Council is required.

**6361 Accounts:**

Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mr Fleming, seconded by Mrs Rawle and carried.

Payments for approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mrs Rawle, seconded by Mr Fleming and carried.

**6362 Committees:**

Minutes to be approved by the relative Committee members and be adopted as part of this meeting:

1) Planning Committee Meetings- 9<sup>th</sup> & 23<sup>rd</sup> October 2018 & 6<sup>th</sup> November 2018

RESOLVED: That the minutes of the Planning Committee meetings held on 9<sup>th</sup> & 23<sup>rd</sup> October 2018 & 6<sup>th</sup> November 2018 are approved. Proposed by Mrs Rawle, seconded by Mr Lewis and carried.

2) Town Management Committee Meeting – 11<sup>th</sup> October 2018

BT Kiosk: BT has confirmed that the kiosk is scheduled to be re-painted.

Car Park Signage: At a site meeting between representatives of Dulverton Town Council and E.N.P.A. it was agreed that the most suitable place for further signage was on the Tantivy wall in the High Street. A response is awaited from the owners following an approach made by letter.

Town Signs: Cllr. Dubery enquired as to whether there have been any further developments following the Trade Associations' request for further signage to be situated on the roads entering Dulverton. It was agreed that the Traders Association are to be asked as to what exactly they propose, and examples of such are to be sourced for consideration at the next DTC meeting on 10<sup>th</sup> December 2018.

RESOLVED: That the minutes of the Town Management Committee meeting held on 11<sup>th</sup> October 2018 are approved. Proposed by Mrs Dubery, seconded by Mr Fleming and carried.

3) Grounds Committee Meeting – 1<sup>st</sup> November 2018

RESOLVED: That the minutes of the Grounds Committee meeting held on 1<sup>st</sup> November 2018 are approved. Proposed by Mrs Parrish, seconded by Mr Fleming and carried.

4) Legal & Finance Committee Meeting – 6<sup>th</sup> November 2018

RESOLVED: That the minutes of the Finance Committee meeting held on are approved. Proposed by Mr Lewis, seconded by Mrs Dubery and carried.

**6363 Setting of the Precept:**

RESOLVED: That the precept for the Financial Year commencing 1<sup>st</sup> April 2019 is set at £77,000. Proposed by Mrs Dubery, seconded by Mr Fleming and carried.

**6364 Royal British Legion:**

RESOLVED: As per custom and tradition to award a grant of £50.00. Proposed by Mr Lewis, seconded by Mrs Rawle and carried.

**6365 Late Correspondence:**

Correspondence noted by members.

**6366 Questions for Members who have attended additional meetings:**

Exmoor Panel Meeting – 6<sup>th</sup> November 2018: Attended by Cllr. Mr Keith Coulman who provided members with a written report.

Exmoor Police report:

- Farmers and small holding owners are urged to join the Farm & Horse Watch which provides updates & information on crimes committed relevant to farms.
- Residents are advised to be vigilant with regards the security of out buildings now the evenings are drawing in.

Community Bus AGM – 23<sup>rd</sup> October 2018: Attended by Cllr. Mrs Chris Dubery. It was reported that usage has increased and that S.C.C. intend to continue providing funding at the current levels.

**6367 Issues to be raised with permission of the Chairman:**

Armistice Day Commemorations: The Clerk was requested to write and congratulate the local branch of the Royal British Legion with regards the organisation and success of the Armistice Day commemorations.

**Chairman .....**



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## The Clerk

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## FINANCIAL STATEMENT

### Bank Balances at 26/09/18:

General Account	63,873.91	
Investment Account	87,686.38	
Parish Lengthsman Account	3,470.21	
		-----
		155,030.50

### Receipts - October 2018:

General Account	895.43	
Investment Account	NIL	
Parish Lengthsman Account	NIL	
		-----
		155,925.93

### Payments – October 2018:

General Account	7,221.86	
Investment Account	NIL	
Parish Lengthsman Account	445.66	
		-----
		148,258.41

### Balances @ 26/10/18

General Account	57,547.48	
Investment Account	87,686.38	
Parish Lengthsman Account	3,024.55	
		-----
		148,258.41

Less unpresented cheques at 31/10/18	2,240.03	
Banking after 26/10/18	600.00	

**Available Funds @ 30/09/18** **146,618.38**

### As per Cashbook:

General Account	56,353.11	
Investment Account	87,686.38	
Parish Lengthsman Account	2,578.89	
		-----
	<b>146,618.38</b>	

Date: 06/11/2018

**Dulverton Town Council**  
**Bank Reconciliation Statement as at 06/11/2018**  
**for Cashbook 1 - General Account 38007789**

<b>Bank Statement Account Name (s)</b>	<b>Statement Date</b>	<b>Page No</b>	<b>Balances</b>
General Bank Account 7789	30/10/2018	1	57,547.48
<b>Unpresented Cheques (Minus)</b>			<b>Amount</b>
21/11/2017	U002299	Exe Pest	120.00
04/10/2018	U002460	Complete Weed Control	96.00
25/10/2018	U002470	Mrs Sylvia Gosling	474.63
25/10/2018	U002472	Mrs Amanda Munday	89.38
25/10/2018	002473	BlitzIt Cleaning Solutions	540.00
25/10/2018	U002474	Viking Direct	143.14
25/10/2018	U002475	Kier Recycling CIC	40.56
31/10/2018	U002476	Mr A. Nicholas	290.66
			1,794.37
			55,753.11
<b>Balance per Cash Book is :-</b>			<b>56,353.11</b>
<b>Difference is :-</b>			<b>0.00</b>

Date: 02/10/2018

**Dulverton Town Council**  
**Bank Reconciliation Statement as at 10/09/2018**  
**for Cashbook 2 - Parish Lengthman Acc 38024152**

<b>Bank Statement Account Name</b>	<b>Statement Date</b>	<b>Page No</b>	<b>Balances</b>
Parish Lengthsman Account 4152	30/10/2018	1	3,024.55
<b>Unpresented Cheques (Minus)</b>			<b>Amount</b>
23/10/2018	U000136	Mr Shaun Bryant	445.66
			445.66
			2,578.89
<b>Receipts not Banked/Cleared (Plus)</b>			<b>0.00</b>
			0.00
			2,578.89
<b>Balance per Cash Book is :-</b>			<b>2,578.89</b>
<b>Difference is :-</b>			<b>0.00</b>

## Dulverton Town Council

Cashbook transactions totalling £0.00 or more  
for the period 01/10/2018 to 31/10/2018**Payments**

Cb No	Bank Account Name	Date	Payment Ref	Payee Name	Amount
1	General Account 38007789	01/10/2018	U002452	Mr C. Rogers	200.00
1	General Account 38007789	02/10/2018	U002453	Mr T. Jackson	200.00
1	General Account 38007789	04/10/2018	U002454	Andy Nicholas	332.66
1	General Account 38007789	04/10/2018	U002455	Mason Kings	47.99
1	General Account 38007789	04/10/2018	U002456	Rialtas Business Solutions	142.80
1	General Account 38007789	04/10/2018	U002457	Direct Tec	96.63
1	General Account 38007789	04/10/2018	U002458	Andy Takel	864.00
1	General Account 38007789	04/10/2018	U002459	GC Stanbury & Son	76.68
1	General Account 38007789	04/10/2018	U002460	Complete Weed Control	96.00
1	General Account 38007789	16/10/2018	U002461	Viking Direct	14.71
1	General Account 38007789	16/10/2018	U002463	Kale Signs	56.87
1	General Account 38007789	16/10/2018	002464	Greenfields Garden Services Lt	577.20
1	General Account 38007789	16/10/2018	U002465	Kier Recycling CIC	40.56
1	General Account 38007789	16/10/2018	U002466	South West Water Business	79.13
1	General Account 38007789	16/10/2018	U002468	British Telecom Internet Servi	64.39
1	General Account 38007789	16/10/2018	U002469	West Somerset Council	300.00
2	Parish Lengthman Acc 38024152	23/10/2018	U000136	Mr Shaun Bryant	445.66
1	General Account 38007789	25/10/2018	U0012470	Sylvia Gosling	474.63
1	General Account 38007789	25/10/2018	U002471	Amanda Munday	1,173.55
1	General Account 38007789	25/10/2018	U002472	Amanda Munday	89.38
1	General Account 38007789	25/10/2018	002473	BlitzIt CLeaning Solutions td	540.00
1	General Account 38007789	25/10/2018	U002474	Viking Direct	143.14
1	General Account 38007789	25/10/2018	U002475	Kier Recycling CIC	40.56

**Receipts**

Cb No	Bank Account Name	Date Banked	Amount Banked
1	General Account 38007789	02/10/2018	220.00
1	General Account 38007789	11/10/2018	123.06
1	General Account 38007789	30/10/2018	600.00
1	General Account 38007789	15/10/2018	552.37