Dulverton
Town Council

www.dulverontowncouncil.co.uk

The Clerk
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# Minutes of the Meeting of Dulverton Town Council

Held on Monday 13th August 2018 at 7.00pm, in the Town Hall, Dulverton

**Present:** Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery; Mrs Judy Ernest; Mr Ian Fleming; Mr Ivan Gunn; Revd. Elaine Jessiman; Mrs Margaret Rawle; Mr Piers Wood; Mr Bruce Heywood (W.S.C.); Mrs Francis Nicholson (S.C.C.), who left at 7.30pm and one members of the public.

**Deferment of Business for Comment by the Public:**

Mrs Claire Saville – Dulverton Traders Association:

Members were informed that two events are being organised by the Traders Association:

1. Halloween event to be held between 12pm and 7.00pm on 27th October 2018.
2. Lorna Doone Summer Event to be held in partnership with DTC on 29th & 30th June 2019.

**Apologies for absence and acceptance of any reasons offered if agreed:**
Cllr. Mr. Nick Thwaites (WSC)

**Declarations of Interest:**
Cllr. Mr Ivan Gunn with regards his position as Editor of The Dulverton Voice.

**Chairman's Comments & Meeting Management:**
The Chairman welcomed and introduced The Revd. Elaine Jessiman as a new member of this Council.

**Questions for County and District Councillors:**

Cllr. Francis Nicholson (S.C.C.):
Monmouth Terrace: Complaints are still being received concerning the condition of the path and the hazards posed to pedestrians.

Cllr. Nicholson suggested that in the event that further work is carried out a member of DTC is present to confirm that the work is carried out to the required standard.
Members enquired as to whether an alternative type of flag stone can be used. Cllr. Nicholson agreed to make enquiries.

Library Consultation: The consultation period has expired, and the responses are currently being analysed. Resulting proposals are anticipated in October 2018.

S.C.C. Financial Situation: S.C.C. has been advised that budget concerns need to be resolved within three years. Members were informed that several shire counties are already stipulating what their priorities will be in the future.
The proposal to create a Unitary Authority is still being considered.

Cllrs Bruce Heywood & Nick Thwaites W.S.C.:
Car Parks Overgrown Vegetation: The overgrown brambles around the car parks and the Leat by the Heritage Car Park has been addressed.

Members commented that there is still some work outstanding situated in the Guildhall Car Park adjacent to Abbeyfield, access to which has been hampered by parked cars. Members offered to assist with regards the coning off of the area concerned, prior to the grounds men attending.

Street Signage: Members were pleased to report that the Church Walk and Oldberry Lane signs have been repaired and replaced.

Guildhall Car Park Wall: The necessary repairs are currently being held up by the Freeholder's Insurers.

Future Management of the Car Parks: No further developments

**Minutes of the meeting held on 9th July 2018 as circulated:**
Were approved. Proposed by Mr Fleming, seconded by Mrs Dubery and carried.

**6333 Update of action points resulting from the last meeting:**

6325 Lorna Doone Festival 2019:
There only appears to the one event being organised in Dulverton at the current time. That proposed by DTC, which Councillor Dubery suggested might be worth considering repeating.

Negotiations are continuing concerning the involvement of the Taunton Garrison and a brass band has been booked for the event.

A further meeting with the Traders Association is scheduled to be held on 29th August 2018 to develop the proposals.

A Working Group is to be appointed at the next DTC meeting.

**6334 Accounts:**

The Financial Statement: See Appendix A

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mr Fleming, seconded by Mr Gunn and carried.

Payments for Approval: See Appendix B

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mr Lewis, seconded by Mrs Dubery and carried.

**6335 Committees:**

Minutes submitted for approval:

Town Management Committee Meeting – 27th July 2018:
RESOLVED: To adopt as part of this meeting the minutes of the Town Management Committee meeting held on 3rd July 2018. Proposed by Mrs Rawle, seconded by Mr Wood and carried.

Members commented as to what a good job the new Street Operative was doing.

Grounds Committee Meeting – 2nd August 2018:
RESOLVED: To adopt as part of this meeting the minutes of the Grounds Committee meetings held on 21st June 2018 and 28th June 2018. Proposed by Mrs Dubery, seconded by Mr Fleming and carried.
RESOLVED: To accept the quote from Greenfields at £481.00 + VAT, with regards the Repair of equipment. Proposed by Mr Lewis, seconded by Mrs Ernest and carried.
RESOLVED: To accepting the quote from Blitzit at £450.00 + VAT, with regards the cleaning of the equipment. Proposed by Mrs Ernest, seconded by Mr Fleming and carried.

Members congratulated Mr Takel (Grounds Man) with regards an award to be received from the Somerset Sports Fields Association, details of which are not yet confirmed.

**6336 Co – Option of a New Member:**

RESOLVED: To invite Mrs Louise Parrish to fill the existing vacancy and become a member of this Council. Proposed by Mr Lewis, seconded by Mrs Rawle and carried.

**6337 Weir and Leat Project:**

A letter of support for the project has been supplied by DTC to be submitted with an application for a grant from the Heritage Lottery Fund. Members agreed to defer the issue of additional funding.

**6338 Rural Economy – House of Lords Call for Evidence:**

Members were requested to submit comments to the Clerk who will compile and forward them onto N.A.L.C. as requested.

**6339 Late Correspondence:**

Correspondence noted by members.
N.A.L.C. – L.G.A. Consultation regarding Adult Social Care & Wellbeing:
The Clerk informed members that responses had to be received by 12th September 2018.

**6340 Questions for Members who have attended additional meetings:**
None

**6341 Issues to be raised with permission of the Chairman:**

Dulverton Youth Club: Cllr. Ernest reported that the roof on the Youth Club requires urgent repair, possibly replacement. Funding is being sought.

All Saints Church Boundary Wall Repairs: Members noted that to date a response or an acknowledgement of receipt concerning the Chairman's letter dated 12th June 2018 to the Diocese of Bath & Wells (copied to the P.C.C.), had not been received. The Clerk was requested to pursue the issue.

Farmers Market – DTC Surgery: Cllr. Coulman reminded members that the presence of Councillors will be required.

Highway Signage – A lengthy discussion took place during which reiterated the need for further signage situated at the Round House, Exebridge to discourage large vehicles from accessing Exmoor via Dulverton and continue on the A396.

It was subsequently agreed that Cllr. Rawle had exhausted all possible means by which Devon County Highways could be persuaded to erect such signage. It was accepted that there existed a further complication in that large vehicles still were required to access the Barle Industrial Centre via the B3222.

**Chairman** .....

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**Appendix A**

# FINANCIAL STATEMENT

| | | |
|---|---|---|
| Bank Balances at 26/06/18: | | |
| General Account | 46,660.96 | |
| Investment Account | 87,686.38 | |
| Parish Lengthsman Account | 4,453.07 | |
| | | ---------- |
| | | **134,800.41** |
| Receipts - July 2018: | | |
| General Account | 452.68 | |
| Investment Account | 0.00 | |
| Parish Lengthsman Account | 0.00 | |
| | | **135,253.09** |
| Payments – July 2018: | | |
| General Account | 5572.94 | |
| Investment Account | 0.00 | |
| Parish Lengthsman Account | 445.66 | |
| | | ---------- |
| | | **129,234.49** |

**Balances @ 26/07/18**

| | | |
|---|---|---|
| General Account | 37,540.70 | |
| Investment Account | 87,686.38 | |
| Parish Lengthsman Account | 4,007.41 | |
| | | **129,234.49** |
| Less unpresented cheques at 31/06/18 | 4,655.53 | |
| Banking after 26/06/18 | 0.00 | |
| | | **124,578.96** |

**Available Funds @ 31/07/18**

| | | |
|---|---|---|
| As per Cashbook: | | |
| General Account | 33,330.83 | |
| Investment Account | 87,686.38 | |
| Parish Lengthsman Account | 3561.75 | |
| | | ---------- |
| | | **124,578.96** |

**Appendix A1**

**Bank Reconciliation Statement as at 31/07/2018**
**for Cashbook 1 - General Account 38007789**

| Bank Statement Account Name (s) | Statement Date | Page No | Balances |
|---|---|---|---|
| General Bank Account 7789 | 31/07/2018 | | 37,540.70 |
| | | | 37540.70 |

| Unpresented Cheques (Minus) | | | Amount | |
|---|---|---|---|---|
| 21/11/2017 | U002299 | Exe Pest | 120.00 | |
| 26/06/2018 | U002398 | Cllr. J Ernest | 12.77 | |
| 10/07/2018 | U002411 | Dul Club & Reading Room | 500.00 | |
| 10/07/2018 | U002412 | JP Associates | 672.00 | |
| 10/07/2018 | U002415 | Mrs. R Spooner | 200.00 | |
| 24/07/2018 | U002416 | Sylvia Gosling | 474.63 | |
| 24/07/2018 | U002417 | British Telecom Internet Serv | 61.20 | |
| 24/07/2018 | U002418 | Amanda Munday | 1146.36 | |
| 24/07/2018 | U002419 | Cllr. G. Lewis | 605.24 | |
| 24/07/2018 | U002420 | Gladson UK Ltd | 207.64 | |
| 26/07/2018 | U002421 | Bright Owl | 210.03 | |
| | | | | 4,209.87 |
| | | | | 33,330.83 |

**Receipts not Banked/Cleared (Plus)**

| | |
|---|---|
| 0.00 | |
| | 0.00 |
| | 33,330.83 |

**Balance per Cash Book is:- 33,330.83**
**Difference is: - 0.00**

**Bank Reconciliation Statement as at 31/07/2018**
**for Cashbook 2 - Parish Lengthman Acc 38024152**

| Bank Statement Account Name (s) | Statement Date | Page No | Balances |
|---|---|---|---|
| Parish Lengthsman Account 4152 | 31/07/2018 | | 4,007.41 |
| | | | 4,007.41 |

| Unpresented Cheques (Minus) | | | Amount | |
|---|---|---|---|---|
| 24/07/2018 | U000132 | Mr Shaun Bryant | 445.66 | |
| | | | | 445.66 |
| | | | | 3,561.75 |

**Receipts not Banked/Cleared (Plus)**

| | |
|---|---|
| 0.00 | |
| | 0.00 |
| | 3,561.75 |

**Balance per Cash Book is :- 3,561.75**
**Difference is :- 0.00**

**Cashbook transactions totaling £0.10 or more**
**for the period 01/07/2018 to 31/07/2018**

**Payments**

| Cb No | Bank Account Name | Date | Payment Ref | Payee Name | Amount |
|---|---|---|---|---|---|
| 1 | General Account 38007789 | 05/07/2018 | U002403 | Direct Tec | 21.19 |
| 1 | General Account 38007789 | 05/07/2018 | U002404 | PEAC | 277.08 |
| 1 | General Account 38007789 | 05/07/2018 | U002405 | Cllr. Mr I. Fleming | 23.99 |
| 1 | General Account 38007789 | 05/07/2018 | U002406 | A-TAC Cleaning | 772.50 |
| 1 | General Account 38007789 | 05/07/2018 | U002407 | Mason Kings | 13.59 |
| 1 | General Account 38007789 | 05/07/2018 | U002408 | Andy Takel | 1,524.00 |
| 1 | General Account 38007789 | 10/07/2018 | U002409 | HMRC | 331.31 |
| 1 | General Account 38007789 | 10/07/2018 | U002410 | GC Stanbury & Son | 86.14 |
| 1 | General Account 38007789 | 10/07/2018 | U002411 | Dul Club & Reading Room | 500.00 |
| 1 | General Account 38007789 | 10/07/2018 | U002412 | JP Associates | 72.00 |
| 1 | General Account 38007789 | 10/07/2018 | U002413 | Viking Direct | 87.43 |
| 1 | General Account 38007789 | 10/07/2018 | U002414 | South West Water Business | 79.00 |
| 2 | Parish Lengthman Acc 38024152 | 24/07/2018 | U000132 | Mr Shaun Bryant | 445.66 |
| 1 | General Account 38007789 | 24/07/2018 | 002415 | Mrs R. Spooner | 200.00 |
| 1 | General Account 38007789 | 24/07/2018 | U002416 | Sylvia Gosling | 474.63 |
| 1 | General Account 38007789 | 24/07/2018 | U002417 | British Telecom Internet | 61.20 |
| 1 | General Account 38007789 | 24/07/2018 | U002418 | Amanda Munday | 1,146.36 |
| 1 | General Account 38007789 | 24/07/2018 | 002419 | Mr G. Lewis | 605.24 |
| 1 | General Account 38007789 | 26/07/2018 | 002420 | Glasdon UU.K. Limited | 207.64 |
| 1 | General Account 38007789 | 26/07/2018 | 002421 | Bright Owl | 210.03 |

**Receipts**

| Cb No | Bank Account Name | Date Banked | Amount Banked |
|---|---|---|---|
| 1 | General Account 38007789 | 05/07/2018 | 280.00 |
| 1 | General Account 38007789 | 17/07/2018 | 27.23 |
| 1 | General Account 38007789 | 24/07/2018 | 45.45 |