



Dulverton Town Council

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The Clerk

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Minutes of the Meeting of Dulverton Town Council

Held on Monday 14th May 2018 at 7.00pm, in the Town Hall, Dulverton.

Present: Chairman/Mayor: Mr Gerry Lewis. Councillors: Mr Keith Coulman; Mrs Christine Dubery, Mr Ian Fleming; Mrs Margaret Rawle; Mr Bruce Heywood (W.S.C.) and Cllr. Frances Nicholson (S.C.C.), arrived at 8.00pm and left at 8.35pm and one members of the public.

Deferment of Business for Comment by the Public:

Mrs Claire Saville introduced herself as the appointed representative from the Dulverton Traders Association. The Association's aim is to increase the footfall into Dulverton by holding regular events and to advertise event and facilities on the Visit Exmoor website.

Mrs Saville is happy to attend any future council meetings at which it is considered that she can contribute and maintain dialogue between the Traders Association and the Council. The next Traders Association meeting is scheduled to be held on 5th July 2018.

Members advised Mrs Saville that street closure applications and licences often took some considerable time to process, it was therefore advisable to submit applications well in advance of any proposed event.

Apologies:

Cllr. Mr Piers Wood and Mr Nick Thwaites (W.S.C.).

Declarations of Interest:

Cllr. Keith Coulman with regards his association with the Heritage Centre.

Chairman's Comments & Meeting Management:

Questions for Cllr. Nicholson (S.C.C.) will be addressed on her arrival.

Questions for County and District Councillors:

Cllrs Bruce Heywood W.S.C.:

Dulverton Parish Meeting – Questions Raised:

- Is there any help/advice available from W.S.C. regarding starting up new businesses?
- Do W.S.C. regard the purchase of second homes an issue and are there any statistics available?

Cllr. Heywood agreed to investigate and report back to members.

Parking Issues: Members commented that if W.S.C. offered free parking for the first hour in Dulverton car parks, it would result in less on street parking.

Proposed Unitary Authority: Cllr. Heywood stated that in his view services were better provided locally and that it is preferable to have local people working at district level. He considers that S.C.C. are seeking ways of averting bankruptcy.

Cllr. Frances Nicholson S.C.C.

Community Connect: Members advised Councillor Nicholson that following a recent consultation undertaken by S.C.C. concerning the contract it has with sheltered housing providers to provide funding, a considerable amount of anxiety has been expressed regarding the possible cessation of visits from advisors. There is concern that the support given to the most vulnerable residents will no longer be available. Cllr. Nicholson agreed to investigate the proposals and provide clarification.

Church of England Schools: According to the Daily Telegraph the Church of England are proposing to withdraw support from rural schools, In Cllr. Nicholson's opinion, it would make no difference to All Saints School, it would simply become a Community School.

Monmouth Terrace: It has been noted that two of the slabs have been marked in red paint for some considerable time. Meanwhile the condition of the pathways continues to deteriorate.

Nursery Provision: Cllr. Nicholson confirmed that the current provision will continue to be funded by S.C.C. until July 2019 to allow time for a sustainable business plan to be formatted. She considers that DTC should be involved in future consultations.

NHS – Bed Blocking: Cllr Nicholson is seeking details of local experience regarding this issue.

Micro – Providers Scheme: West Somerset Has been used as a 'pilot' with regards this scheme involving care in the community. Once assessed by social services, individuals can either opt for a personal budget or buy into existing care provided by social services. The setting up of small businesses is being encouraged to provide services. S.C.C. consider the scheme to be a success, however Cllr. Nicholson is keen to hear about the experiences of local people.

Proposed Unitary Authority: The Leader of S.C.C. Mr David Fothergill wishes to open a debate concerning the proposal to dissolve the higher authorities and create a Unitary Authority.

Cllr Nicholson believes that the decision should be made in consideration as to what is best for the residents of Somerset.

Andrews Hill Signpost: The signpost has been removed, presumably for refurbishment.

6298 Update of action points resulting from the last meeting:

Minute 6270: Library Consultation: The consultation ends on 22nd June 2018. The community are encouraged to respond.

Minute 6290: Cllr. Ernest thanked the Council, on behalf of the Youth Club, for the recent grant award.

Minute 6294: DTC/Public Relations: A surgery is to be held at the next Farmers Market event on 26th May 2018.

6299 Accounts:

Financial Statement:

RESOLVED: That the Financial Statement as per Appendix A is approved. Proposed by Mrs Ernest, seconded by Mrs Rawle and carried.

Payments for Approval:

RESOLVED: That the payments as per Appendix B are approved. Proposed by Mr Fleming, seconded by Mrs Dubery and carried.

6300 Receipts & Payment Summary – Bank Reconciliation Year Ending 31st March 2018

RESOLVED: To approve the Bank Reconciliation, Year Ending 31st March 2018. Proposed by Mrs Rawle, seconded by Mrs Dubery and carried.

6301 External Audit - Statement of Accounts, Year Ending 31st March 2018:

RESOLVED: To approve the Accounting Statement, Year Ending 31st March 2018. Proposed by Mr Fleming, seconded by Mrs Ernest and carried.

6302 External Audit - Annual Governance Statement, Year Ending 31st March 2018.

RESOLVED: To approve the Annual Governance Statement, Year Ending 31st March 2018. Proposed by Mrs Dubery, seconded by Mrs Ernest and carried.

6303 Dulverton Junior School: Funding Request.

Further information is awaited from the Parent Teachers Association.

6304 CLOWNS: Funding Request.

Following lengthy debate members:

RESOLVED: To award a grant of £200.00. Proposed by Mr Lewis, seconded by Mr Fleming and carried.

The Clerk was requested to write and request further information concerning activity in Dulverton.

6305 Dulverton Heritage Centre: Funding Request.

Cllr. Fleming attended a site meeting with representatives from the Heritage Centre and Ms Rachel Mulcair (W.S.C.) when it was confirmed that the land in question belongs to W.S.C. who would carry out any necessary work involved regarding the proposals submitted. At present the Town Council has no involvement in the project.

6306 NJC Agreed New Pay Scales 2018-19:

RESOLVED: To accept the recommendations made by the NJC and implement as from 1st April 2018. Proposed by Mrs Dubery, seconded by Mr Lewis and carried.

6307 S.A.L.C: Annual Affiliation:

RESOLVED: To re-affiliate at a cost of £363.37. Proposed by Mr Coulman, seconded by Mrs Rawle and carried.

6308 Office Equipment: Hire of new photocopier/printer.

As recommended by the Legal & Finance Committee it was:

RESOLVED: To accept the quote received from Direct-Tec for the hire of an Epsom A4 printer/scanner. Proposed by Mrs Dubery, seconded by Mr Lewis and carried.

6309 Lorna Doone Festival 2019:

After a lengthy discussion, members agreed to organise an open air classical concert on Exmoor Lawns to be held on 23rd June 2019.

6310 Councillor Resignation & Co-Option:

The Clerk read out to members Cllr. Mr Nick Thwaites letter of resignation. A letter of acceptance and thanks has been sent to Mr Thwaites on behalf of members.

Cllr Rawle wished to pay tribute to Cllr. Thwaites who despite being a relatively new member, agreed to be nominated and elected as Chairman when the Council was experiencing a very difficult period; and as Chairman subsequently led the Council successfully in tackling some very controversial issues.

6311 Publicity:

Cllr Fleming commented that in his experience it was apparent that the general public had little comprehension of the powers/work that the Town Council undertakes. He believes that the new website will be able to address some of these problems and suggests that in the event that a specific issues/projects are considered by members reports are published in the Dulverton Voice.

6312 Committees:

Minutes to be approved by the relative Committee members and be adopted as part of this meeting:

Planning Committee Meeting- 8th May 2018.

RESOLVED: That the minutes of the Planning Committee meeting held on 8th May 2018 are approved. Proposed by Mrs Rawle, seconded by Mr Fleming and carried.

6311 Late Correspondence:

Correspondence noted by members.

6312 Questions for Members who have attended additional meetings:

None.

6313 Issues to be raised with permission of the Chairman:

Ms Penny James, W.S.C. – Members were informed that Ms James will be attending the Town Council meeting scheduled for 9th July 2018. Members are requested to submit their questions in advance of the meeting.

All Saints Church Annual Accounts: Members were informed that accounts are available for public scrutiny.

Parking Costs: Cllr. Lewis agreed to compose a letter to W.S.C. concerning a proposal to offer free parking for the first hour as well as concerns regarding the anticipated increase in the cost of permits and the resulting effect that it will have on street parking.

Chairman

Appendix A.**Dulverton Town Council
FINANCIAL STATEMENT**

Bank Balances at 26/03/18:		
General Account	22,883.35	
Investment Account	87,686.38	
Parish Lengthsman Account	5,772.70	
		116,342.43
Receipts - April 2018:		
General Account	1,115.18	
Investment Account	0.00	
Parish Lengthsman Account	0.00	
		117,457.61
Payments - April 2018:		
General Account	6,546.30	
Investment Account	0.00	
Parish Lengthsman Account	428.31	
		110,483.00
Balances @ 26/04/2018		
General Account	17,452.23	
Investment Account	87,686.38	
Parish Lengthsman Account	5,344.39	
		110,483.00
Less unpresented cheques at 31/04/18	4,125.59	
Banking after 26/04/2018	36.665.00	
Available Funds @ 30/04/2018		143,022.41
As Per Cashbook		
General Account	50,437.30	
Investment Account	87,686.38	
Parish Lengthsman Account	4,898.73	
		143,022.41

Dulverton Town Council
Bank Reconciliation Statement as at 01/05/2018
for Cashbook 1 - General Account

<u>Bank Statement Account Name</u>	<u>Statement Date</u>	<u>Page Number</u>	<u>Balances</u>
General Bank Account 38007789	30/04/2018	1	17,452.23
			<u>17,452.23</u>
 <u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
21/11/2017	U002299	Exe Pest	120.00
05/04/2018	U002355	Dul Club & Reading Room	500.00
19/04/2018	U002362	Musgrove Park Hospital	500.00
19/04/2018	U002364	GC Stanbury & Son	19.55
19/04/2018	U002368	NFU Mutual	596.94
19/04/2018	U002369	Theo Jackson	200.00
19/04/2018	U002370	Mr S Huckins	30.00
24/04/2018	U002371	Mrs C. Dubery	525.94
24/04/2018	U002372	Viking Direct	54.86
27/04/2018	U002366	Amanda Munday	1,132.64
			<u>3,679.93</u>
			13,772.30
 <u>Receipts not Banked/Cleared (Plus)</u>			
26/04/2018	BACS		36,665.00
			<u>36,665.00</u>
			50,437.30
		Balance per Cash Book is :-	50,437.30
		Difference is :-	0.00

Bank Reconciliation Statement as at 01/05/2018
for Cashbook 2 - Parish Lengthman Acc 38024152

<u>Bank Statement Account Name</u>	<u>Statement Date</u>	<u>Page Number</u>	<u>Balances</u>	
Parish Lengthman Acc 38024152	30/04/2018		5,344.39	
			<u>5,344.39</u>	
 <u>Unpresented Cheques (Minus)</u>				
24/04/2018	U000126	Mr Shaun Bryant	445.66	
				445.66
				<u>4,898.73</u>
 <u>Receipts not Banked/Cleared (Plus)</u>				
			0.00	
				0.00
				<u>4,898.73</u>
		Balance per Cash Book is :-		4,898.73
		Difference is :-		0.00

Appendix B.

Dulverton Town Council Cashbook transactions totalling £0.01 or more for the period 01/04/2018 to 30/04/2018

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
2	Parish Lengthman Acc 38024152	01/04/2018	ADJUSTME	Adjustment	489.31
1	General Account 38007789	05/04/2018	U002355	Dul Club & Reading Room	500.00
1	General Account 38007789	05/04/2018	U002356	SALC	85.00
1	General Account 38007789	05/04/2018	U002357	Andy Takel	506.00
1	General Account 38007789	12/04/2018	U002358	water2business	77.72
1	General Account 38007789	12/04/2018	U002359	West Somerset Council	1,004.51
1	General Account 38007789	05/04/2018	U002360	HMRC	437.40
1	General Account 38007789	19/04/2018	002362	Musgrove Park Hospital	500.00
1	General Account 38007789	19/04/2018	U002363	British Telecom Internet Servi	61.20
1	General Account 38007789	19/04/2018	U002364	GC Stanbury & Son	19.55
1	General Account 38007789	19/04/2018	U002365	Sylvia Gosling	465.36
1	General Account 38007789	27/04/2018	U002366	Amanda Munday	1,132.64
1	General Account 38007789	19/04/2018	U002367	South West Water Business	82.72
1	General Account 38007789	19/04/2018	U002368	NFU Mutual	596.94
1	General Account 38007789	19/04/2018	U002369	Theo Jackson	200.00
1	General Account 38007789	19/04/2018	U002370	Mr S Huckins	30.00
1	General Account 38007789	24/04/2018	U002371	Mrs C. Dubery	525.94
1	General Account 38007789	24/04/2018	U002372	Viking Direct	54.86
2	Parish Lengthman Acc 38024152	24/04/2018	U000126	Mr Shaun Bryant	445.66

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	General Account 38007789	05/04/2018	380.00
1	General Account 38007789	05/04/2018	37.20
1	General Account 38007789	24/04/2018	20.00
1	General Account 38007789	26/04/2018	36,665.00
1	General Account 38007789	10/04/2018	577.96
1	General Account 38007789	04/04/2018	100.00
1	General Account 38007789	05/04/2018	0.02